

1. Agenda

Documents:

[4-15-2021BUDGET-WORKSHOP-AGENDA.PDF](#)

2. Meeting Materials

Documents:

[4-15-21 BUDGET POWERPOINT.PDF](#)

3. Meeting Materials 2

[HAZARD MITIGATION PLAN](#)



SURFSIDE BEACH BUDGET WORKSHOP MEETING
CIVIC CENTER
115 US HIGHWAY 17 NORTH, SURFSIDE BEACH, SC 29575
www.surfsidebeach.org - ☎ (843) 913-6111 📠 (843) 238-5432

TOWN COUNCIL BUDGET WORKSHOP AGENDA
Thursday, April 15, 2021, at 10:00 AM

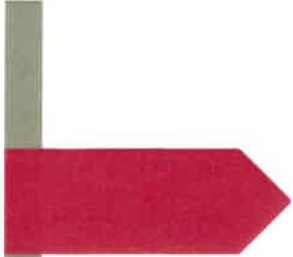
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Access Code: **842-468-429**

1. **CALL TO ORDER.** Mayor Bob Hellyer
2. **BUSINESS – 2021-2022 MUNICIPAL BUDGET**
3. **ADJOURNMENT.**

*This agenda is published pursuant to the Freedom of Information Act Section 30-4-80(A) and (E).
The public is invited to attend all meetings and events.*



**FY 2021-2022
Budget Workshop**

TOWN OF SURFSIDE BEACH
PROPOSED CONSOLIDATED BUDGET 2021-2022

2

ORDINANCE # 21-xxxx

	Governmental Operating Budget	Entprise Operating Budtet	Total Operating Budget
<u>Revenues and Other Financing Sources</u>			
Property Taxes	\$3,327,000		\$3,327,000
Stormwater Utility Fee	\$465,000		\$465,000
Licenses and Permits	\$1,676,500		\$1,676,500
Franchise Fees	\$697,500		\$697,500
Fines and Forfeitures	\$113,500		\$113,500
Interest	\$25,800	\$12,000	\$37,800
Intergovernmental	\$1,291,570	\$5,000,000	\$6,291,570
Parking	\$335,000		\$335,000
Other	\$1,218,000	\$13,000	\$1,231,000
Charges for Current Services		\$1,450,000	\$1,450,000
Transfers from Other funds	\$868,650	\$595,000	\$1,463,650
Net Use of Fund Balances	\$672,490		\$672,490
Total	\$10,691,010	\$7,070,000	\$17,761,010
Less Interfund Transfers	-\$766,650	-\$697,000	-\$1,463,650
<u>Grand Total</u>	<u>\$9,924,360</u>	<u>\$6,373,000</u>	<u>\$16,297,360</u>

TOWN OF SURFSIDE BEACH
PROPOSED CONSOLIDATED BUDGET 2021-2022

3

ORDINANCE # 21-xxxxx

Expenditures/Expenses

	Governmental Operating Budget	Entprise Operating Budtet	Total Operating Budget
General government	\$1,167,280		\$1,167,280
Public Safety	\$3,448,449		\$3,448,449
Parking	\$182,080		\$182,080
Planning, Building and Zoning	\$388,790		\$388,790
Grounds	\$443,800		\$443,800
Public Works	\$1,199,460		\$1,199,460
Sanitation & Pier Funds		\$1,953,840	\$1,953,840
Intergovernmental Maintenance	\$178,195		\$178,195
Events	\$244,480		\$244,480
NonDepartmental	\$402,276		\$402,276
Capital Outlay	\$1,433,450		\$1,433,450
Debt Service			
Transfers to Other funds	\$1,361,650	\$102,000	\$1,463,650
Increase in Fund Net Assets	\$289,100	\$5,014,160	\$5,303,260
<u>Total</u>	\$10,691,010	\$7,070,000	\$17,761,010
Less Interfund Transfers	-\$766,650	-\$697,000	-\$1,463,650
<u>Grand Total</u>	\$9,924,360	\$6,373,000	\$16,297,360

Town of Surfside Beach
Proposed 2021 -2022 Budget

	Amount	Description
<u>General</u>		
Personnel Costs		
Court Clerk 10 more hrs	\$13,500	added 21-22
Additional Police Officer	\$74,350	Defer until 2022
Information Officer	\$68,290	Defer until 2022
Fire Fighter	\$54,750	Defer until 2022
Fire Salary Increase	\$7,000	added 21-22
Duel Inspector	\$62,800	Defer until 2022
	\$280,690	
<u>Capital & Other Items</u>		
Comp Plan Initial Cost	\$25,000	added 21-22
Façade Grant	\$25,000	added 21-22
Mower	\$13,000	added 21-22
Scanner	\$8,000	added 21-22
Roof	\$15,000	added 21-22
HVAC	\$10,000	added 21-22
Repairs & Maintenance	\$30,000	added 21-22
	\$126,000	
<u>Hospitality Fund</u>		
Police		
Vehicle	\$55,700	added 21-22
Public Works		
Restroom	\$75,000	added 21-22
Restroom Grant	-\$17,150	added 21-22
<u>Accommodations Tax</u>		
See Committee Recommendations		
<u>Sanitation fund</u>		
Side Loader	\$165,000	added 21-22
Pick Up Trucks	\$50,000	added 21-22
<u>Capital Projects Fund</u>		
Road Resurfing	\$400,000	added 21-22
Hydrant Install	\$43,000	added 21-22
<u>Stormwater Utility fund</u>		
Initial Work on Next Phase	\$825,000	added 21-22
<u>Pier Fund</u>		
Updating All information now		

General Fund Revenue

2019-2022

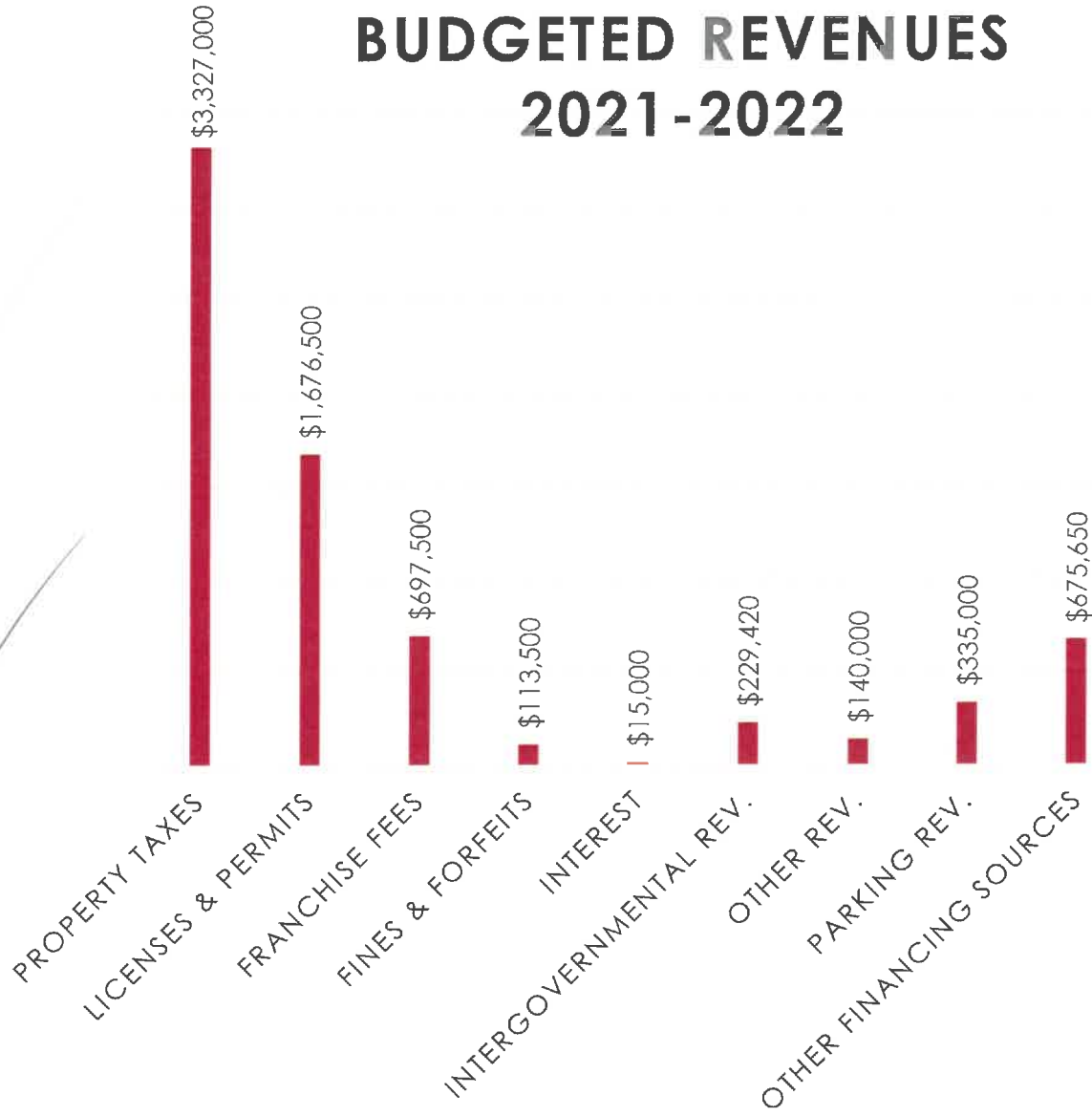
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General Fund Line Item	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2021 - 2022 Proposed
Property Taxes	\$ 3,016,217	\$ 3,273,939	\$ 3,232,000	\$ 3,327,000
Franchise Fees	673,676	671,055	682,300	697,500
Fines & Forfeits	141,817	113,494	111,500	113,500
Interest	31,569	29,983	25,000	15,000
Intergovernmental Revenues	357,471	302,018	222,420	229,420
Other Revenue	154,553	167,324	74,000	140,000
Parking Revenue	260,081	271,512	260,000	335,000
Subtotal	\$ 4,635,384	\$ 4,829,325	\$ 4,607,220	\$ 4,857,420
Business Licenses	\$ 726,658	\$ 734,550	\$ 625,000	\$ 625,000
Business Licenses - Insurance	856,119	890,307	750,000	850,000
Animal Licenses	1,310	1,210	1,500	1,500
Building Permits & Plan Reviews	231,479	215,016	195,000	200,000
Subtotal	\$ 1,815,566	\$ 1,841,083	\$ 1,571,500	\$ 1,676,500
Transfer from Hospitality Tax	\$ 298,755	\$ 608,885	\$ 175,000	\$ 175,000
Transfer from Accommodations Tax	273,751	225,181	249,900	248,650
Transfer from Sanitation	90,000	94,000	98,000	102,000
Transfer from Pier	20,350	9,942	-	-
Transfer from Local Accommodations Tax	188,450	192,300	150,000	150,000
Use of Capital Replacement Funds	-	-	-	46,000
Subtotal	\$ 871,306	\$ 1,130,308	\$ 672,900	\$ 721,650
TOTAL	\$ 7,322,256	\$ 7,800,716	\$ 6,851,620	\$ 7,255,570

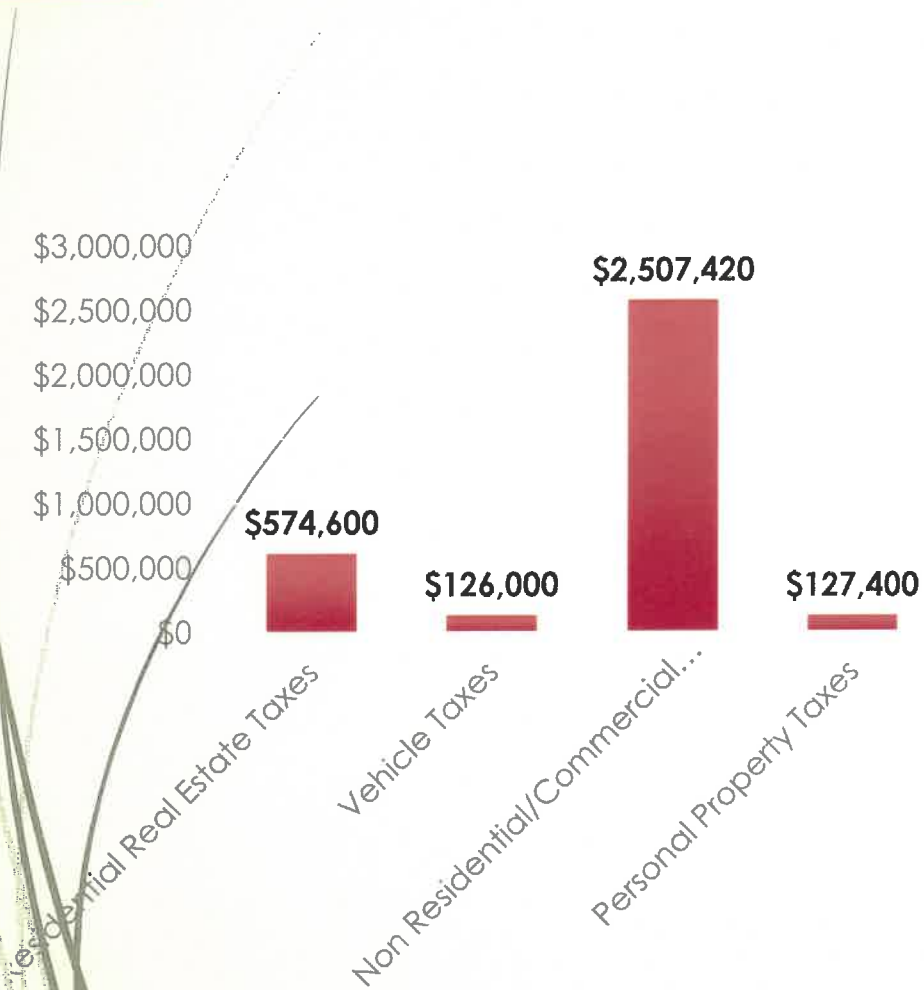
Millage 2022: 43

Millage Value: \$75,000 per mil

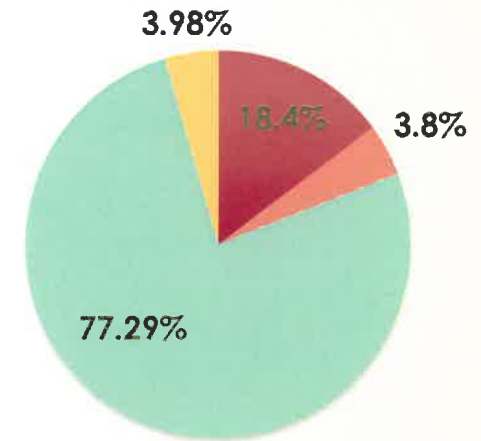
BUDGETED REVENUES 2021-2022



Property Tax Billed 2020



Percentages



- Residential Real Estate Taxes
- Vehicle Taxes
- Non Residential/Commercial Real Estate Taxes
- Personal Property Taxes

General Fund Budget Summary

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General Fund	2019-2020 Actual	2020-2021 Adopted	2021-2022 Proposed
Revenue	\$7,800,716	\$6,851,620	\$7,255,570
Expenditure	\$7,760,299	\$6,851,620	\$7,255,570

Major Factors Affecting 2021 - 2022 General Fund Budget Expenditures:

- Salaries & Benefits COLA/merit 3% January 2022
- Increase in S.C. Retirement
- Accidental Death Benefit for our Public Safety Employees
- Increase in Liability & Vehicle Insurance
- Capital Expenditures Public Works & Building Maintenance

Revenues:

- Remain flat (Business Licenses are a little down.)

Review all Funds in December 2021 and Adjust as Necessary

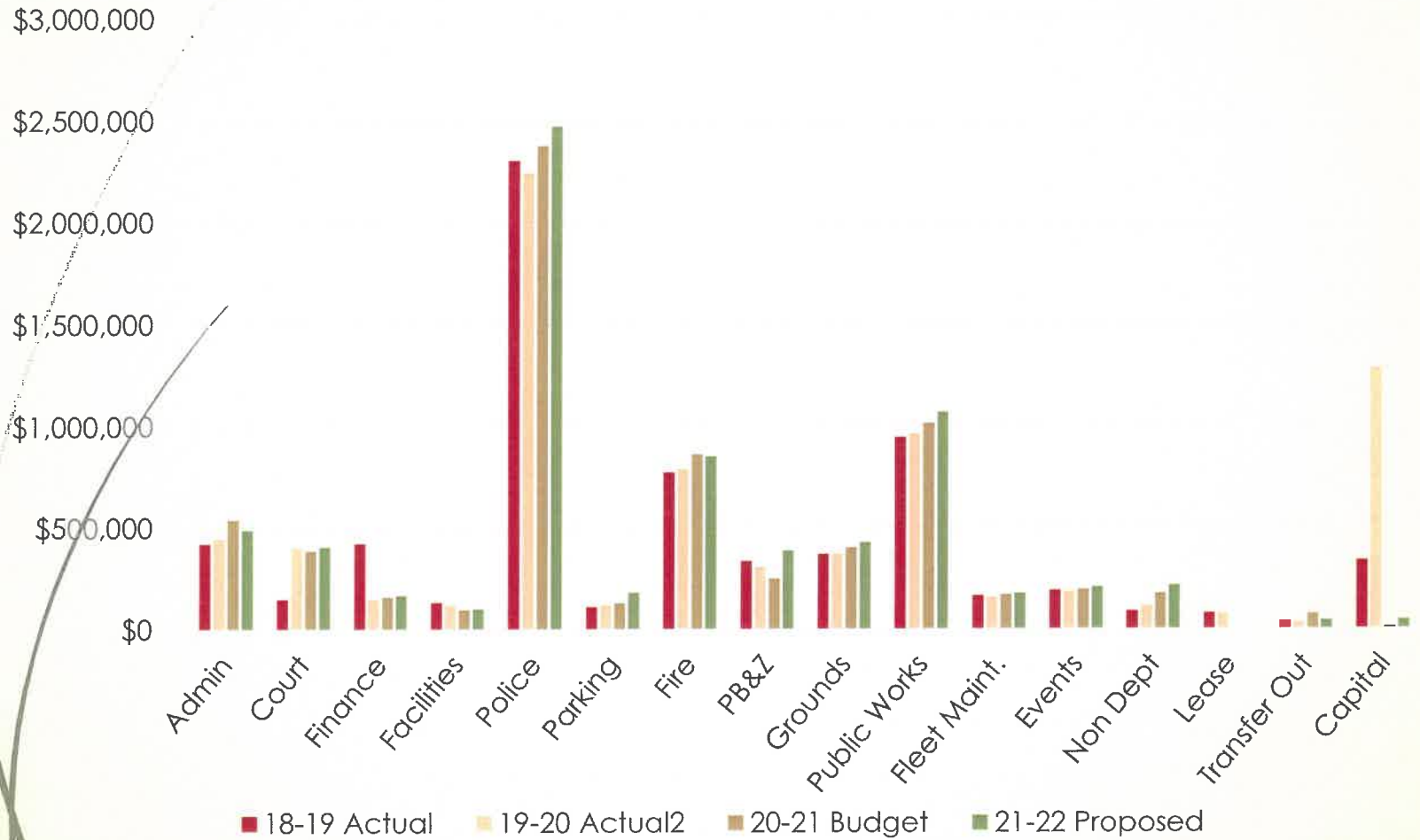
General Fund Expenditures By Department 2019 - 2022

Expenditures	FY 2019	FY 2020	FY 2021	FY2020
General Fund Departments	Actual	Actual	Adopted	Proposed
Administration	\$421,924	\$446,392	\$540,665	\$490,490
Finance	\$423,415	\$402,726	\$386,900	\$407,235
Court	\$148,166	\$147,937	\$159,870	\$167,610
Facilities	\$133,997	\$118,406	\$96,850	\$101,945
Police	\$2,305,792	\$2,244,414	\$2,378,155	\$2,473,499
Parking Lanier	\$111,197	\$119,375	\$130,600	\$182,080
Fire	\$773,603	\$790,620	\$862,545	\$852,950
Planning, Bldg, & Zoning	\$336,315	\$308,656	\$249,502	\$388,790
Grounds	\$371,210	\$370,342	\$402,690	\$428,800
Public Works	\$945,358	\$962,756	\$1,014,970	\$1,069,220
Fleet Maintenance	\$165,856	\$157,338	\$171,215	\$178,195
Events	\$192,398	\$184,237	\$195,700	\$208,980
Non-Departmental	\$89,250	\$115,976	\$176,935	\$216,776
Transfer Out	\$37,000	\$31,000		\$43,000
Lease Fire Truck	\$78,754	\$76,895	\$75,020	
Capital	\$336,912	\$1,283,229	\$10,000	\$46,000
Totals	\$6,871,147	\$7,760,299	\$6,851,617	\$7,255,570

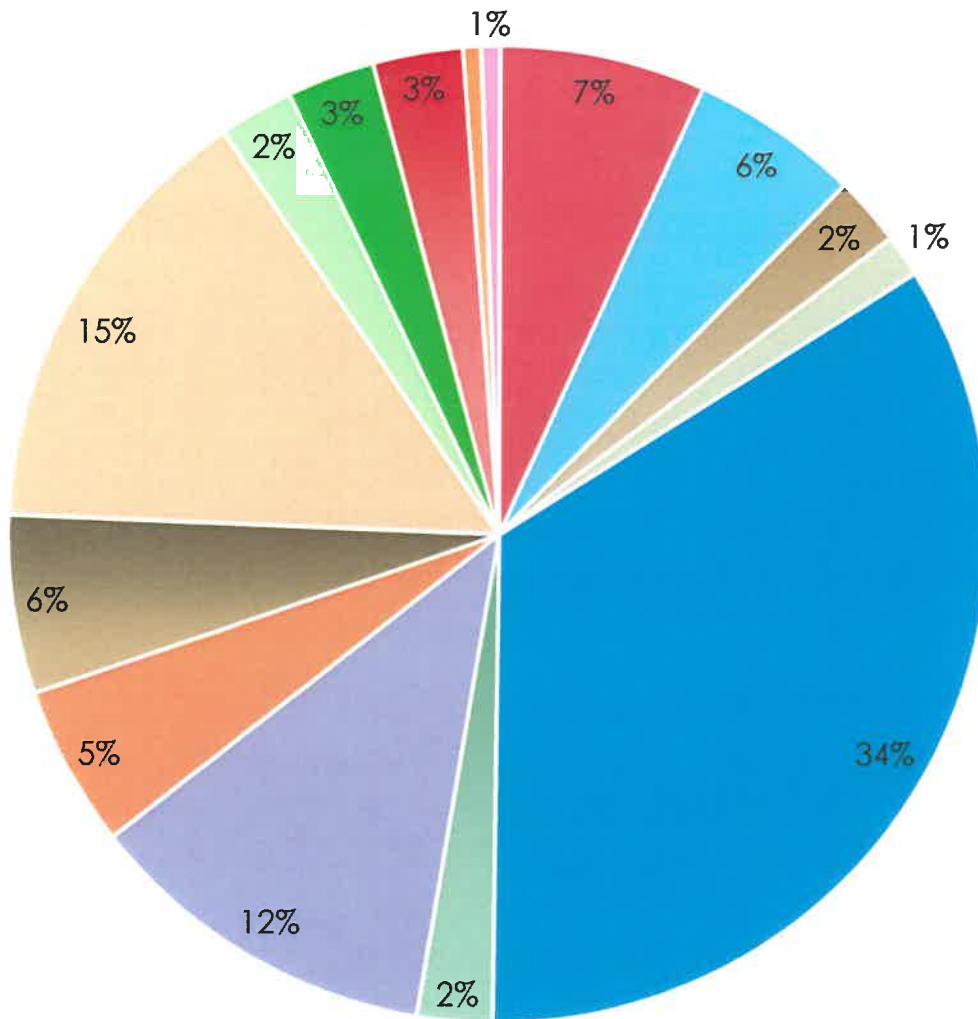
General Fund

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Expenditures By Department 2019 - 2022



Budgeted Expenditures 2021-2022



- Administration
- Finance
- Court
- Facilities
- Police
- Parking
- Fire
- PB&Z
- Grounds
- Public Works
- Fleet Maintenance
- Events
- Non-Departmental
- Transfer Out
- Capital

Departmental Budget Requests and Proposed 2021-2022 Budget

Personnel Requests

Fire Fighter	\$54,750	Defer until 2022
Police	\$74,350	Defer until 2022
PIO/Projects	\$68,290	Defer until 2022
Dual Inspector	\$62,800	Defer until 2022
Court Clerk 10 hr	\$13,500	Recommend
Fire Fighter	\$7,000	Recommend

General Government

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- Personnel- Administration, Court, Finance, Facilities, Building, Events
 - Court Additional 9 hours per week for part timer
- Operations
 - Increase \$49k
 - Comprehensive Plan \$25k
 - Insurance Increase \$4K
 - Professional Services \$5k
 - Travel \$5k
 - Repairs \$5k
- Capital
 - Roof, Civic Center: \$15,000
 - Weapon Detector: \$8,000

Public Safety

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- Police
 - Operations
 - Increase \$18k
 - Insurance \$5K
 - Training \$4K
 - Contractual Services \$4K
 - Gasoline \$4k
 - Fire Department
 - Operations
 - Increase \$14k
 - Repairs Maintenance Suppliers \$9k
 - Insurance \$2k
 - Fuel \$2k
 - Revenue from Cost Recovery Program \$30k

Public Works

- Operations
 - Increase of \$16k
 - Utilities \$10k Parks
 - Fuel \$2k
 - Insurance \$4k
 - Capital
 - Mower \$13k

Non-Departmental

- Operations
 - Increase of \$40K
 - Equipment, Repairs, IT

- Capital
 - HVAC \$10k
 - Hydrant (One)
 - \$43k to Capital Projects Fund

General Fund Assigned Fund Balances

Line Item	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Projected	6/30/2022 Proposed
Disaster Recovery	\$ 800,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
Capital Replacement	664,775	521,205	623,800	802,820
Land Meters	666,655	247,898	377,300	530,220
Total Assigned Fund Balance	\$ 2,131,430	\$ 1,969,103	\$ 2,201,100	\$ 2,533,040

Proposed Sanitation Fund Budget

Sanitation Fund Line Item	2018-2019 Actual	2019-2020 Actual	2020-2021 Approved	2021-2022 Proposed
Revenue				
Service Charges	\$ 1,447,018	\$ 1,447,186	\$ 1,365,000	\$ 1,450,000
Interest Income	13,272	15,662	7,000	7,000
Other Revenue	74,740	47,552	13,000	13,000
Subtotal	\$ 1,535,030	\$ 1,510,400	\$ 1,385,000	\$ 1,470,000
Expenses				
Salaries & Benefits	\$ 573,330	\$ 544,140	\$ 556,475	\$ 634,985
Contractual Services HCSWA	303,765	300,375	345,000	345,250
Materials & Supplies	198,916	222,927	224,765	226,405
Depreciation	159,605	164,301	160,000	160,000
Transfer to General Fund	82,000	94,000	98,000	102,000
Subtotal	\$ 1,317,616	\$ 1,325,743	\$ 1,384,240	\$ 1,468,640
TOTAL Change in Net Position	\$ 217,414	\$ 184,657	\$ 760	\$ 1,360

New Equipment Side-
loader
Pick-up trucks
Review Revenue &
Costs in Jan 2022

Proposed Accommodations Tax Budget

Accommodations Tax Fund Line Item	2021-2022 Proposed
Revenue	
State Accommodations Tax Revenue	\$ 625,000
Miscellaneous	3,000
Interest Income	800
Subtotal	\$ 628,800
Expenditures	
Police	\$ 76,000
Events	18,000
Advertising	12,000
MB Chamber	165,000
Non Departmental Grants	12,500
Subtotal	\$ 283,500
Other Financing Uses	
Transfer to General Fund	\$ 248,650
Transfer to Pier Fund	10,000
Transfer to Capital Projects Beach Re-nourishment	75,000
Subtotal	\$ 333,650
TOTAL Change in Fund Balance	\$ 11,650

Committee met 1/21/2021
(See resolution for details)
Reduced Revenue Due to
Covid-19.

Resolution of the Accommodations Tax Advisory Committee

FY 2021 - 2022 Funding Requests	Requested Funding Amount	Recommendation
Grant Funding		
Champion Autism Network	\$10,000	\$5,000 Approved
Surfside Beach Historical Society	\$2,500	\$2,500 Approved
Historic Signage (Carry Forward)	\$5,000	\$5,000 Approved
Town of Surfside Beach		
Police	\$217,500	\$217,500 Approved
Public Works	\$47,150	\$47,150 Approved
Events	\$23,000	\$23,000 Approved
Beach Renourishment	\$75,000	\$75,000 Approved
Pier Funding	\$10,000	\$10,000 Approved
Advertisement & Marketing	\$12,000	\$12,000 Approved
Other Grant Requests		
Keep Surfside Beach Beautiful	\$30,464	\$0 Approved
My Olive Shack	\$20,000	Withdrawn
Sonshine Recovery	\$15,000	Withdrawn

Proposed Hospitality Tax Budget

Hospitality Fund Line Item	2021-2022 Proposed
Revenue	
Hospitality Tax Revenue	\$ 880,000
Revenue from HC	
Interest Income	4,000
Grant Revenue	17,150
Subtotal	\$ 901,150
Expenditures	
Operating	48,000
Police Capital Vehicle	55,700
Grounds/ Capital Restroom	75,000
Subtotal	\$ 178,700
Other Financing Uses	
Transfer to General Fund	175,000
Transfer to Capoitai Projects Beach Renourishment	75,000
Transfer to Pier	385,000
Subtotal	\$ 635,000
TOTAL Change in Fund Balance	\$ 87,450

Rate change to 1% on
restaurants and
Accommodations
Horry County to remit
1% collected in town.

Proposed Local Accommodations Tax Budget

Local A-Tax Fund Line Item	2021-2022 Proposed
Revenue	
Local Accommodations Tax Revenue	\$ 195,000
Interest Income	2,000
Subtotal	\$ 197,000
HC fee	\$ 1,750
Other Financing Uses	
Transfer to General Fund	\$ 150,000
Transfer to Pier Fund	200,000
Subtotal	\$ 350,000
TOTAL Change in Fund Balance	\$ (154,750)

- Rate change to .05% for all accommodations
- Horry County to remit .05% collected in town

Proposed Capital Projects Fund

Capital Project Fund Line Item	2021-2022 Proposed
Revenue	
Interest Income	\$ 2,000
County Road Fees	120,000
CTC Reimbursement Paving	300,000
	-
Subtotal	\$ 422,000
Expenditures	
Road Paving Projects	\$ 400,000
Road Paving Engineering	30,000
Hydrant Installation	43,000
Subtotal	\$ 473,000
Other Financing Sources	
Transfer from General Fund	\$ 43,000
Transfer from Hospitality Beach Renourishment	75,000
Transfer from A-Tax Beach Renourishment	75,000
Subtotal	\$ 193,000
TOTAL	\$ 142,000

- Repaving streets using Horry County road fees and CTC reimbursement
- Beach re-nourishment fund transfer from Hospitality and Accommodations

Beach Re-nourishment Transfers

	2019	2020	2021	2022
Beginning Balance	\$507,913	\$659,323	\$665,443	\$666,443
Interest	\$1,410	\$6,120	\$1,000	\$1,000
Funding Transfer Hospitality	\$75,000	Deferred	Deferred	75,000
Funding Transfer A-Tax	\$75,000	Deferred	Deferred	75,000
Funding Transfer Pier				
Ending Balance	\$659,323	\$665,443	\$666,443	\$817,443

Proposed Stormwater Utility Fund

Stormwater Utility Fund	2021-2022 Proposed
Revenue	
Stormwater Fee	\$ 462,000
Interest Income	2,000
Grant	-
Subtotal	\$ 464,000
Expenditures	
Operational Expenditures	\$ 113,740
Infrastructure Bridge	825,000
Subtotal	\$ 938,740
Net Change in Fund Balance	\$ (474,740)

**Implementing Engineering for
Phase 2 of the Stormwater Plan**

Proposed Pier Fund

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Pier Fund	2021-2022 Proposed
Revenue	
Interest Income	\$ 5,000
FEMA Reimbursement	5,000,000
Total Revenue	\$ 5,005,000
Expenditures	
Professional Services	\$ 500,000
Debt Interest	87,200
Subtotal	\$ 587,200
Net Before Transfers	\$ 4,417,800
Transfers In	
Atax Fund	10,000
Local Atax Fund	200,000
Hospitality Fund	385,000
Total Transfers	\$ 595,000
Change in Net Position	\$ 5,012,800

Initial estimates and final estimates by May Workshop

Projected Funds Available for Pier Funding 2021 – 1022 and 2022 - 2023

2021 - 2022	Htax	Latax	Atax	Total
Normal Budget Transfers	385,000	200,000	10,000	\$595,000
Non Spendable Htax & Latax due to Lawsuit				
2019 -2020	425,000	475,000		900,000
2020 – 2021	425,000	400,000		825,000
Total	850,000	875,000		\$1,725,000
Horry County Settlement Oct 2021 Max \$526,300 less 10%				\$474,000
Horry County Collections of 1.5% Htax less fees				\$800,000
Estimate Available 2021 – 2022				\$3,594,000
2022 – 2023	Htax	Latax	Atax	Total
Normal Budget Transfers	385,000	200,000	10,000	\$595,000
Horry County Collection of 1.5% Htax less fees				\$800,000
Estimated Available 2022 - 2023				\$1,395,000
2023 - 2024				
Oct 2024, Final Settlement t				\$25,000
Have to be careful to leave some balances in H tax and Latax for unforeseen items				

Miscellaneous

- Review Budget Status After Six Months
- Council Comments
- Staff Comments
- Questions