

SURFSIDE BEACH TOWN COUNCIL REGULAR MEETING

Civic Center, 89 Pine Drive, Surfside Beach, SC 29575

www.surfsidebeach.org - ? (843) 913-6111 ? (843) 238-5432

TOWN COUNCIL MEETING AGENDA

Wednesday, June 29, 2022, ? 6:30 PM.

Please join the meeting from your computer, tablet, or smartphone.

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1. Agenda

Documents:

[6-22-2021-AGENDA-FINAL.PDF](#)

2. Meeting Materials

Documents:

[6-8-2021-MINUTES-XXX.PDF](#)

[21-0137-RESOLUTION-FOR-BEER-TRUCK.PDF](#)

[BUDGET.PDF](#)

[COUNCIL-MAY-2021-FINANCE.PDF](#)

[POLICE-6-22.PDF](#)

This agenda is published pursuant to the Freedom of Information Act Section 30-4-80(A) and (E).

The public is invited to attend all meetings and events.



**SURFSIDE BEACH TOWN COUNCIL REGULAR MEETING** Civic Center, 115 US Highway  
17 North, Surfside Beach, SC 29575 [www.surfsidebeach.org](http://www.surfsidebeach.org) - ☎ (843) 913-6111 📠 (843)  
238-543

## **TOWN COUNCIL MEETING AGENDA TUESDAY, June 22, 2021, • 6:30 pm.**

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/869401197>

**You can also dial in using your phone.** United States (Toll Free): [1 877 309 2073](tel:18773092073) United States: [+1 \(646\) 749-3129](tel:+16467493129) **Access Code:** 869-401-197

- 1. CALL TO ORDER** Mayor Hellyer
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
  - A. Invocation: Kirk Lawton, Ocean Lakes Campground
  - B. Pledge of Allegiance: Mayor Hellyer
- 3. PUBLIC HEARING**
- 4. MOTIONS RELATING TO AGENDA**
- 5. MINUTES APPROVAL** **June 8, 2021**
- 6. PUBLIC COMMENTS – Agenda Items Only** (5-minutes per speaker)
- 7. COMMUNICATIONS**
  - A. Employee Service Awards**
    1. Tina Mazzo – 5 Years
    2. Tanika Parson – 20 Years
  - B. Police Department Report** – Chief Hoffman
  - C. Finance Report** – Director King
  - D.** Keep Surfside Beach Beautiful
  - E.** Discussion - Paid Parking – Councilmember Drake
  - F.** Discussion – Chapter 9
- 8. BUSINESS**
  - A. SECOND READING ORDINANCE 21-0932** AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH TO ADOPT THE 2021-22 FISCAL YEAR MUNICIPAL BUDGET AND TO SET THE TAX MILLAGE FOR THE FISCAL YEAR ENDING JUNE 30, 2022.
  - B. STORMWATER FEE**
  - C. RESOLUTION 21-0137** - A RESOLUTION OF THE TOWN OF SURFSIDE BEACH TEMPORARILY SUSPENDING ENFORCEMENT OF CERTAIN ORDINANCES THAT PROHIBIT THE SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON PUBLIC PROPERTY.
  - D. PUBLIC COMMENTS – Town Services or Business Conducted (5 minutes per speaker)**
- 9. TOWN COUNCIL DISCUSSION AND/OR COMMENTS**
- 10. EXECUTIVE SESSION** pursuant to the Freedom of Information Act §30-4-70(a)(2), Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of a property.

**12. COUNCIL MAY TAKE ACTION RELATED TO MATTERS DISCUSSED IN EXECUTIVE SESSION**

**13. ADJOURNMENT**

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17 North, Surfside Beach, SC 29575 [www.surfsidebeach.org](http://www.surfsidebeach.org) - ☎ (843) 913-6111 📠 (843)  
238-543**

## **TOWN COUNCIL MEETING MINUTES TUESDAY, June 8, 2021, • 6:30 pm.**

- 1. CALL TO ORDER** Mayor Hellyer called the meeting to order at 6:30 pm. Mayor Hellyer, Councilmembers Drake, Holder, Keating, and Pellegrino, and Mayor Pro Tempore Scoles were in attendance. Others present, Town Administrator Shanahan, Town Attorney Crosby, and Town Clerk Sheri Medina. Absent was Councilmember Dietrich.
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
  - A. Invocation: Okey Landers, Pine Drive Gospel Church, gave the invocation
  - B. Pledge of Allegiance: Mayor Hellyer led in the Pledge of Allegiance.
- 3. PUBLIC HEARING - ORDINANCE 21-0932, AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH TO ADOPT THE 2021-22 FISCAL YEAR MUNICIPAL BUDGET AND TO SET THE TAX MILLAGE FOR THE FISCAL YEAR ENDING JUNE 30, 2022.**

Councilmember Drake stated, is there any way, with taxpayers' hardship in 2020, that we can roll that back the property tax two mills? Is there any place to save to help at least break even?

Director King stated I don't think there's any place to get \$100,000 or \$150,000 right now with what's going on. Plus we have some unknowns that we don't know what's going to happen. I don't think there's anything extra to allow this. You can get the pier done and then possibly roll it back. It will be time for re-evaluation then anyway.

Councilmember Drake stated everybody went through a lot of hardship, and can we try just a little more.

Director King explained that there's not anything in the budget that's extra. You want to create new positions to employ people that are also not within the budget. The two mills would be about \$150,000 in lost revenue. Don't forget, retirement funding goes up every year, and so does health care.

Councilmember Pellegrino stated I wouldn't recommend it. This is the wrong time to look at this. I understand the hardship, and all the discussion needs to be done at the start of the budget process. Right now, we're voting on the budget that needs to be in effect July 1st. It is impossible in my eyes.

Councilmember Keating stated I agree with David. I don't think it's practical to try to implement a property tax reduction at this point. If this was something we wanted to address, we should have brought it up before starting the budget process. I think it's appropriate to put it on the table for consideration the next time. I also appreciate the position that we've taken in this budget. We have some unknowns - we still have the pier to finish. We have the mold remediation in several of our buildings to take care of that we still don't know which way to go or what that's ultimately going to cost. We also have the estimates and forecasts of what we will receive from the County on the H Tax settlement that could be grossly overstated. We have no way of knowing until that happens.

Councilmember Keating stated that Ms. King had spent some time with me over the last couple of weeks to make sure I understood what we were budgeting and what the differences were between the April preliminary budget and this one. I appreciate the time that Ms. King and Mr. Shanahan have spent with me going through this. I also want to acknowledge that this final version of the budget does account for the total cost of the pier. So, all the expenses that we anticipate having to pay this year are included. The Total revenue stream from the FEMA grant is included. That's why there are some significant changes from what we saw in April to what we see today.

Director King stated we'd been told what that number is going to be on the H-tax settlement. We're hoping it's correct. We may be making a budget adjustment come October to change that number. Hopefully, we'll change that number be higher. We don't know, but we at least have all of those things we know are coming in the budget.

Councilmember Keating stated that new positions are not included in the budget. If you were part of the original workshop we had, there are about four additional positions or open positions to be filled. Not all of them are funded in this budget, so we will need a budget amendment to accommodate those costs if we choose to fill those positions. Also, we don't know which way we're going on the mold remediation, and we don't know if that's going to be totally in the budget for next year or if there's something to be paid between now and July 1. It's going to be a budget amendment once a direction and expense is determined. Overall, I think this is a very comprehensive budget, and I appreciate all the work that Ms. King did and the multiple times she met with me to answer all of my questions. I appreciate the education on just how to do municipal budgeting.

There were no public comments.

**4. MOTIONS RELATING TO AGENDA - None**

**5. MINUTES APPROVAL** Councilmember Scoles made a motion to approve the minutes from May 25th, 2021 regular meeting, May 27, 2021 special meeting. Councilmember Keating second. All voted in favor. **Motion Carried.**

**6. PUBLIC COMMENTS – Agenda Items Only - None**

**7. COMMUNICATIONS**

**A. PB&Z Monthly Report** – Ms. Carol Coleman presented the Planning Building & Zoning report.

Councilmember Keating asked about revising the tree ordinance and if it was anticipated that it would go to the Planning Commission soon such that it would be coming to Council sometime in June as an ordinance change. What's the status of that? Are we still on that timeframe?

Ms. Coleman stated we had a workshop, and what I've done is pulled together a little more information. I've gone back and made a comparison around the State with other coastal towns and other resort towns to show what other places are doing. Comparisons show that most areas are more stringent, a few places are slightly more relaxed. Ms Coleman stated that the ordinance would likely be brought to Council no later than July.

Mayor Hellyer asked to protect the interests of the Town and to help the residents in making a decision, wouldn't it be more beneficial instead of having each resident have to get their arborist for the Town to perhaps have an arborist that will come in and do the evaluations. This would save a resident from paying \$125 to have a letter written. The arborist can go buy an address and can sign off on the permit without having that letter.

Ms. Coleman stated you wouldn't necessarily have to have someone full-time. It could be someone that you contract with that comes in and does it. We're also looking at some of the practicality of our ordinance. For example, the smaller lots where you have a five-foot setback, you can't reasonably plant a tree and a five-foot setback because you need a tree to be a minimum of six feet from a structure. So, we're creating an inability for people to work within the Ordinance. It doesn't do any good to create an ordinance that nobody can work with.

**8. BUSINESS**

**A. SECOND READING, ORDINANCE #21-0929, ORDINANCE PROVIDING FOR THE RECOVERY OF COSTS BY FEES FROM USERS OF FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES.**

Councilmember Keating made a motion to approve the second reading of Ordinance #21-0929. Councilmember Holder second.

Mayor Hellyer stated the one thing I'd wanted to bring up is that everybody's saying that they don't want to be charged twice. As residents, they already pay taxes for emergency services, they don't believe that they should be taxed for stuff that the fire department does. I have explained it to them, that we have an agreement with the company that will charge insurers and that no resident will be charged for this. When we did this Ordinance, and this is the second reading of it, it was on with the understanding that no resident will be billed independently for this service. In addition to that, whatever your insurance should be raised, because of the accidental incident, that's not going to change because we're asking for money that's already set in stone.

**All voted in favor. Motion Carried.**

**B. SECOND READING, ORDINANCE #21-0930, AN ORDINANCE TO AMEND AGREEMENT FOR MANAGING VENDOR MEMORIAL PARK CRAFT MARKET.**

Councilmember Keating made a motion to approve the second reading of Ordinance #21-0930. Councilmember Drake second.

Councilmember Keating, I have one comment to be clear. I had met Ms. King and Nicole about the business license that the vendors obtained. There was an issue that the vendors were not happy having paid the business license for the Thursday events were now being asked for additional fees being applied for an additional one day a month. Between the four of us, with Mr. Shanahan, we agreed for this year, we would go with just the way the agreement is written that the vendors will obtain a business license at a reduced rate. The fact that we're extending for one additional day per month, they would not incur any extra cost on their business license. Maybe next year, we can start looking at how we address business licenses for all the various vendors participating in the events throughout the Town to make sure that we are treating everyone equally.

All voted in favor. **Motion Carried.**

**C. SECOND READING, ORDINANCE #21-0931 ORDINANCE OF THE TOWN OF SURFSIDE BEACH TO AMEND THE FISCAL YEAR 2020-2021 MUNICIPAL BUDGET.**

Councilmember Keating made a motion to approve the second reading of Ordinance #21- 0931 implementing certain changes to the 2020-2021 budget as previously approved by the Council. Councilmember Holder second. All voted in favor. **Motion Carried.**

**D. SECOND READING, ORDINANCE #21-0927 AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH TO AMEND CHAPTER 5, ELECTIONS OF THE CODE OF ORDINANCES FOR THE TOWN OF SURFSIDE BEACH.**

Councilmember Keating made a motion to approve the second reading of Ordinance #21- 0927 to make certain updates and changes to Chapter 5 - Elections, wherein we remove the runoff form of the general election. Come November, we will vote to elect our officials once and not twice. Councilmember Drake second. All voted in favor. **Motion Carried.**

**E. FIRST READING ORDINANCE #21-0932 AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH TO ADOPT THE 2021-22 FISCAL YEAR MUNICIPAL BUDGET AND TO SET THE TAX MILLAGE FOR THE FISCAL YEAR ENDING JUNE 30, 2022.**

Councilmember Scoles made a motion to approve the first reading of Ordinance #21-0932 to adopt 2021 - 2022 fiscal year municipal budget, and set the net tax millage for the fiscal year ending June 30, 2022. Councilmember Keating second.

Director King stated there is no tax increase, which is, of course, is what everybody wants to hear. We also didn't raise the stormwater fee. A few things on this budget; if we look at the facts, we had the workshop in April and advertised it in the newspaper. So we're compliant with that. We had the public hearing just now. The budget is presented for the following year - from July 1 to June 30. If you look at the attachment to the Ordinance, Attachment A and B, access capital equipment expenses over 5,000, and the acquisition of capital improvements. These are two things that always are the most important items in the budget. On page 7 of 7, you see our biggest capital expense that would be the pier at \$13.1 million. This is just a summary schedule, so everybody knows what the most important items are in the budget.

The A tax budget was done in January, which was before we knew how the summer would go. My suggestion is that you look at it in January or December to see whether there's money that can be added back to the budget for requests for funding that were removed. Remember, this is a working budget; almost everything needs to be looked at again in November and December because we know how the summer went.

All voted in favor. **Motion Carried.**

**F. Request for funding to the CAN Organization** Councilmember Keating stated, as you know, we welcomed Richard Sexton at the completion of his 30-day 750-mile run, carrying a 25lb pack supporting Autism and the Champion Autism Network (CAN). Since Surfside is marketed as autism-friendly, I think it would be appropriate for the Town to provide some funding to the CAN to offset some of the costs for their event that concluded here. What I received from the organizer is

they've spent well over \$16,000 on this event in advertising, hotel rooms, support staff, et cetera. The expenses for the portion of the event within the Town of Surfside was several thousands of dollars that would normally been part of our events budget. In looking at the April Finance Report that Ms. King gave us, our events budget is well underspent by approximate \$65K. It appears that we have tens of thousands of dollars in there to provide a reimbursement for the costs of this event that we have otherwise put forward. Right now, the Town has done nothing but allow the street to be closed off to support this event. So, I propose that we provide funding for cost reimbursement to the CAN for at least \$8000. That also brings them up to their revenue goals for the event itself.

Councilmember Keating made a motion that the Town provides funding to the Champion Autism Network in the amount of \$8000 to offset the costs incurred for the CAN Ruck run that completed in Surfside Beach, the end of May. Mayor Hellyer second.

Councilmember Pellegrino stated I'm all for supporting charities, but we don't have a process for this. There's probably a lot of organizations that would like Surfside to give them money. The Town has a considerable amount of unknown costs coming up, both with the mold remediation, building buying, and all this other stuff. I know it's only \$8000, but I disagree with it.

Mayor Hellyer stated my point on it is that the Town of Surfside claims to be autistic friendly, and we support and solicit people to come to our Town who are autistic. We need to support it. Supporting the organizations that help support our cause on what we've done, so I am for it. I understand when talking to the rest of the people on Council that some people aren't for it.

Councilmember Keating stated when CAN approached the Town on whether or not they would host the finish line celebration, the Town agreed. But, we've not put up any funding for that event at all even though we're supposedly supporting an autism-friendly town. The other thing is they went through considerable effort to reroute and change his entire run to make sure it could end in Surfside Beach. This was not their original plan. Thank you for that. We should be supporting the organizations that support our Town, and this is one that truly stands behind the Town and promotes Autism-friendly on behalf of the Town as well. I think it's well worth the investment. If we had done the event ourselves it would have cost us almost \$5000 to do the event ourselves. So, I don't see how it's any different than some of the other things we do, and I think it's an opportunity to show our good faith and appreciation in organizations that can just consistently support us.

Councilmember Drake stated I am all for CAN, I think they do a great job. But I also agree that we have got to be very mindful of our money right now. We've not finished the pier, we've got huge problems with mold in our buildings, and we're going to have to do something about that. So maybe this is not the year to do it; maybe next year we can take a look at it and provide support at that time financially.

Councilmember Keating and Mayor Hellyer voted in favor. Councilmembers Scoles, Holder, Drake and Pellegrino voted against it. **Motion Failed.**

## **9. PUBLIC COMMENTS – Town Services or Business Conducted (5 minutes per speaker)**

**A.** Diana Taylor, Seventh Avenue, North. This is just one of my things, but the taxes here are very low. Let's face it. If you want to lobby for anything to lower expense to the residents, lobby for the wind and hail insurance premiums. That's like 4 or 5 times what most of us pay for flood insurance. Until the State of South Carolina took over, it was much less and wasn't as hard to collect.

## **10. TOWN COUNCIL DISCUSSION AND/OR COMMENTS**

**A. Councilmember Scoles,** I like to thank everyone for coming out tonight, and those that called in this evening. Thank all of the people that gave reports and keep us abreast of everything going on in Town. I feel like we have a great staff, and they're doing a great job to keep us moving in the right direction. Everyone, take care, and we'll see you in a couple of weeks. Thank You

**B. Councilmember Holder,** I want to thank everybody for coming out tonight. I've just heard on TV this week, towns across the nation are paying \$2000 or more for people to move their Town. I think there is a list of over 100 towns doing it. We don't have to pay anybody and they're coming every year. So it says a lot about our Town. I think that's a good thing. I also wanted to say I enjoyed the Memorial Day golf cart parade and thanks to Bill for the Memorial Day service. We had a lot of residents there. Have a great week. Thank you.

**C. Councilmember Keating**, I want to thank everybody for taking their time to come out tonight, listen, or watch the live streaming. As you can see, we're marching through some of the ordinances and some of the changes essential to the Town. We still have several pending. I previously mentioned Chapter 4 and Chapter 9. Chief Hofmann and I are still working on Chapter 9 to get that conversation started about what potential changes we would like to put forward. In speaking with Ms. King and Nicole, we've put Chapter 4 on the table for a while since there are some significant across the board changes coming out of the State that will affect how and what we do with business licenses. It doesn't make sense to try to implement something now and then have to rewrite the whole ordinance again in October because the State wants us to do something different. We'll put that one on the wayside for now. As we heard from Ms. Coleman tonight, hopefully, will be while bringing the tree ordinance up soon. There are several other components of Chapter 17 that need to be addressed, and as soon as we can find some staffing with 10 minutes, maybe we'll start addressing some of those issues. Again, I want to thank everybody for all their kind words and their support, and we will see you in a couple of weeks.

**D. Councilmember Pellegrino**, thank you for coming tonight. First, I want to thank Mrs. King personally. I know she has a good staff on our finance team, and she has directors and Mr. Shanahan helping her. This is my 8<sup>th</sup> budget cycle, and she says she makes a conservative budget, and she does - we never go over budget, and we have money left over in some cases. So, she owns that down for the next year and tries to get it more accurate. She gives me the exact information I need, and it's very nice, and I appreciate it. We have a true asset in finance for this Town with Ms. King. It's going to be rough when she decides to retire. You can call her with a question, and she can give you the exact report with exact numbers. I want to thank her because I've worked with her a lot over the last eight years. It's a pleasure working with her because she has so much knowledge and skill in her field. Thank you.

**E. Councilmember Drake** Thank you for coming out tonight. Mrs. King did a good job on the budget. The CAN program is a good program for disabled kids, and I do want to see it continue. The farmer's market is doing great. The craft market is doing great. I want to keep things rolling. Thank you.

**F. Mayor Hellyer**, I want to thank you guys for coming out, we've got a lot of stuff going on in this Town. We've got our pier being built. We've got the swash been built. We've got mold remediation that we're going to have to take care of, and we haven't figured out how we're going to do it yet. So, many issues are coming about. We're working hard and diligently trying to make sure that everything gets covered. The golf cart parade was great. We got another one coming up for July 4, that's great too, and I hope to see everybody there, and I like when residents get out and start working together and doing stuff. Thank you

11. **EXECUTIVE SESSION** pursuant to the Freedom of Information Act §30-4-70(a)(2), discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of a property.

Councilmember Keating made a motion to convene an executive session pursuant to the Freedom of Information Act, Section 3-4-70(a)(2) to discuss negotiations incident to a proposed contractual arrangement and/or propose sale or purchase of a property.

All voted in favor. **Motion carried.**

12. **Council may take action related to matters discussed in Executive Session**  
Councilmember Keating made a motion to reconvene the public session for Tuesday, June 8th. All voted in favor. **Motion Carried.**

Councilman Pellegrino made a motion to authorize the town administrator to initial actions to perform the due diligence process to evaluate alternatives for town hall due to the need for mold remediation. All voted in favor. **Motion Carried.**

13. **ADJOURNMENT**  
Councilmember Keating made a motion to adjourn at 8:13 pm. Councilmember Drake second. All voted in favor. **Motion Carried**

**Surfside Beach Town Council**



\_\_\_\_\_  
Robert Hellyer, Mayor

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David L. Pellegrino

\_\_\_\_\_  
Bruce H. Dietrich, Town Council

\_\_\_\_\_  
Cindy Keating, Town Council

\_\_\_\_\_  
Michael Drake, Town Council

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Debbie Scoles, Mayor Pro Tempore

\_\_\_\_\_  
Paul Holder, Town Council

Attest: \_\_\_\_\_

Sheri L Medina, Town Clerk

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Clerk's Note: This document constitutes summary minutes of the meeting that was digitally recorded, and is not intended to be a complete transcript. Appointments to hear recordings may be made with the town clerk; a free copy of the audio will be given to you, provided you bring a new, unopened flash drive. In accordance with FOIA §30-4-80(A) and (E), meeting notice and the agenda were distributed to local media and interested parties via the Town's email subscription list. The agenda was posted on the entry door at

**STATE OF SOUTH CAROLINA )  
COUNTY OF HORRY )  
TOWN OF SURFSIDE BEACH )**

**RESOLUTION OF THE TOWN OF SURFSIDE BEACH  
TEMPORARILY SUSPENDING ENFORCEMENT OF CERTAIN  
ORDINANCES THAT PROHIBIT THE SALE OR  
CONSUMPTION OF ALCOHOLIC BEVERAGES ON  
PUBLIC PROPERTY**

**WHEREAS**, the Town of Surfside Beach is having a 4<sup>th</sup> of July Celebration on Sunday, July 4, 2021, at Martin Field located on S Dogwood Drive between 6<sup>th</sup> Ave S and 7<sup>th</sup> Ave S; and

**WHEREAS**, a request was made to allow the sale of cider, beer, and wine from a mobile vendor at the July 4<sup>th</sup> celebration; and

**WHEREAS**, the Town of Surfside Beach is willing to allow for the sale and consumption of cider, beer, and wine solely at the place of and during the time of the celebration; and

**WHEREAS**, the Town is willing to temporarily suspend enforcement of certain ordinances to allow the sale and consumption of cider, beer, and wine at the celebration; and

**WHEREAS**, this resolution does not suspend enforcement of any ordinances, except as specified below, or other laws that govern public intoxication, disorderly conduct, and/or the safe operation of motorized vehicles; and

**WHEREAS**, the place of the celebration is considered within the fenced area of Martin Field located between 6<sup>th</sup> S and 7<sup>th</sup> S on Dogwood S; and

**WHEREAS**, the time of the celebration shall be limited to 6 pm – 10 pm on Sunday, July 4, 2021.

**NOW, THEREFOR**, Town Council desires to temporarily suspend enforcement of certain provisions of it's Code of Ordinances as set forth as follows:

- I. CHAPTER 8, SECTION 8-95. Temporary Suspension of Certain Ordinance Enforcement.** The Town of Surfside Beach temporarily suspends enforcement of the provisions of Section 8.95 solely with respect to the sale and consumption of cider, beer, and wine within the fenced areas of the public place known as Martin Field located on S Dogwood Dr. between 6<sup>th</sup> Ave S and 7<sup>th</sup> Ave S. Enforcement of the ordinance for the sale and consumption of other forms of alcohol, including liquor, will be strictly enforced. Enforcement of the ordinance for the sale and consumption of alcohol in other public places shall be strictly enforced.
- II. CHAPTER 12, SECTION 12-33(5). Temporary Suspension of ordinance prohibition.** The Town of Surfside Beach temporarily waives the prohibition of sale of cider, beer, and wine from a mobile food vendor while located at the celebration in Martin Field as set forth above. Prohibition of sale of any other alcoholic beverage from a mobile food vendor remains in effect.
- III. EFFECTIVE DATE; EXPIRATION.** The provisions hereof shall be effective only on July 4, 2021, from 6 pm to 10 pm. The temporary Suspension of enforcement hereunder shall expire at 10:01 pm on July 4, 2021.

**BE IT ORDERED AND ORDAINED** by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 22<sup>nd</sup> day of June 2021.

**Surfside Beach Town Council**

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Bob Hellyer, Mayor

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Debbie Scoles, Mayor Pro Tempore

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Bruce Dietrich, Town Council

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David Pellegrino, Town Council

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Paul Holder, Town Council

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Cindy Keating, Town Council

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Michael Drake, Town Council

Attest:

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Sheri Medina, Town Clerk

<b>STATE OF SOUTH CAROLINA</b> <b>BEACH</b> <b>COUNTY OF HORRY</b> <b>TOWN OF SURFSIDE BEACH</b>	) ) ) ) )	<b>AN ORDINANCE OF THE TOWN OF SURFSIDE        TO ADOPT THE 2021-22 FISCAL YEAR MUNICIPAL        BUDGET AND TO SET THE TAX MILLAGE FOR THE        FISCAL YEAR ENDING JUNE 30, 2022</b>
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**WHEREAS**, §5-7-260(3) of the South Carolina Code requires that a municipal council shall act by ordinance to adopt budgets and levy taxes pursuant to public notice; and

**WHEREAS**, the Mayor and Town Council of the Town of Surfside Beach in council duly assembled desire to adopt a budget for the 2021-2022 fiscal year and establish a tax millage for the fiscal year ending June 30, 2022;

**NOW, THEREFORE**, that the Mayor and Town Council have accepted and adopted the following calculations for the 2021-2022 fiscal year budget for expenditure and estimated revenue.

**Section 1. MUNICIPAL BUDGET.** That the following appropriations be, and the estimated revenue to support these appropriations set forth on **EXHIBIT 1, Attachment A** and **Attachment B**, which is attached hereto and incorporated herein as if fully set forth and in the proposed recommended budget are hereby adopted, and is hereby made part hereof as if fully set forth herein.

**Section 2.** Funds sufficient to cover all fiscal year 2020-2021 budget items encumbered but unpaid at the end of the fiscal year shall be carried forward to the 2021-2022 budget to meet the lawful obligations of the Town of Surfside Beach.

**Section 3.** The Town Council and Town Administrator shall administer the budget. In addition, the Town Administrator, with Town Council's approval, may authorize the transfer of appropriated amounts within any fund as necessary to achieve the goals of the budget. Revisions to alter any fund must be approved by Town Council. Thus, the legal level of control is at the fund level.

**Section 4. TAX MILLAGE.** That a tax for the general fund to cover the period from July 1, 2021, to June 30, 2022, both inclusive, of 43.0 mils is hereby levied upon all taxable property in Surfside Beach.

**Section 5. MILLAGE CAP EXCEPTION USAGE.** In accordance with Section 6-3-320 of the South Carolina Code of Laws, Town Council may levy additional millage, which is less than or equal to that allowed by law. As of this date, the Town of Surfside Beach millage rate may be changed as outlined in the following chart; however, Town Council has not imposed a millage increase for FY2021-2022:

Town of Surfside Beach							
Tax Millage Bank							
Fiscal Year	Prior Year Millage	% Average CPI	% Population Growth	Allowable % Increase Mill Rate	Allowable Mills	Millage Bank Used	Millage Bank Balance
FY 18-19	46.2	2.13	2.34	4.47	2.1	0	2.1
FY 19-20	41.5	2.44	1.18	3.62	1.5	1.5	2.1
FY 20-21	43.0	1.81	1.21	3.02	1.3	0	3.4
FY21-22	43.0	1.23	1.17	2.40	1.0	0	4.4

# Decision Paper

June 8, 2021

**Written by:** Diana King

1. **SUBJECT:** First Reading of Ordinance #21-0932 to adopt the Fiscal Year 2021-2022 Municipal Budget

2. **PURPOSE:** To comply with State Code §5-7-260(3), which states that a municipal council must “Adopt budgets, levy taxes, except as otherwise provided with respect to the property tax levied by the adoption of a budget, pursuant to public notice.”

3. **FACTS:**

(a) Town Council held a budget workshop on April 15, 2021, during which the finance director and town administrator presented the proposed FY 2021-2022 Municipal Budget

(b) Pursuant to SC Code §6-1-80, a Public Notice of Hearing was published on May 14, 2021 (meeting the 15 days in advance requirement.)

(c) A Public Hearing is scheduled on June 8, 2021 to hear comments from the public on the FY 2021-2022 Budget

(d) The FY 2021-2022 Municipal Budget is presented for adoption pursuant to Town Council's directives

(e) The town's fiscal year begins July 1 and ends June 30

4. **RECOMMENDATION:** Move to adopt the first reading of Ordinance #21-0932 as presented.

**Section 6. FEES.** The fees stated hereinbelow are approved for merchandise and services provided by the town.

**Municipal Election Candidate Filing Fees**

\$100.00 for the office of mayor \$75.00 for the office of town council

**Fees Due Pursuant to Town Code**

- §3-23 Registration of Dogs (Pet Licenses)
- §4-4 License Fee & §4-20.2 Classification and rates (Business Licenses)
- §8-112(c) Service Charges (False Alarms)
- §9-16(a)(2) Non-resident residential property owner parking decals for vehicles, including golf carts
- §13-52 Building permit and review fees
- §14-141 Civic Center & Floral Clubhouse fees
- §17, Article VI, Division 2 Landscaping & Tree Protection fees

**Fees for Town Merchandise**

- |                                   |                                     |
|-----------------------------------|-------------------------------------|
| \$12.00 Surfside Beach Caps       | \$2.00 Surfside Beach Sticker (SBB) |
| \$12.00 Surfside Beach Visors     | \$5.00 Surfside Beach License Plate |
| \$15.00 Pier Long Sleeve T-Shirt  | \$5.00 Surfside Beach Coffee Mug    |
| \$12.00 Pier Short Sleeve T-Shirt |                                     |

**Copy, Fax, and Notary**

- |  |                     |
|--|---------------------|
| \$0.10 Copy – black and white per copy | \$1.00 Fax per page |
| \$0.25 Copy – color per copy           | \$5.00 Notary Fees  |

**FOIA Copy and Research Cost Pursuant to SC Code §30-4-30(B)**

- |                                   |                               |
|-----------------------------------|-------------------------------|
| \$0.20 per copy – black and white | \$0.05 per scanned page       |
| \$0.81 per copy – color           | \$15.00/hour for all research |

**Fees Collected by Others**

- §9-9 Charges (Parking Fees), by Lanier Parking Solutions
- §7-12 Service Charges, Sanitation Enterprise Fund by Grand Strand Water & Sewer Authority (\$18.75/month for green residential moby cart; \$26.25/pickup/6 yard dumpster; \$31.75/pickup/8 yard dumpster)
- Ordinance #19-0893 Stormwater Management Utility Fee by Horry County Assessor (\$82/annually ERU)

**Note: Surfside Pier is closed due to reconstruction. Fees will be established when the pier reopens.**

**Severability.** If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

**Effect of Section Headings.** The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

**Repeal and Effective Date.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect July 1, 2021, upon approval by the Town Council of the Town of Surfside Beach, South Carolina.

**BE IT ORDERED AND ORDAINED** by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this \_\_\_\_\_ day of \_\_\_June\_\_\_ 2021.

**Surfside Beach Town Council**

\_\_\_\_\_  
Robert Hellyer, Mayor

\_\_\_\_\_  
David L. Pellegrino,

\_\_\_\_\_  
Bruce H. Dietrich, Town Council

\_\_\_\_\_  
Michael Drake, Town Council

\_\_\_\_\_  
Cindy Keating, Town Council

\_\_\_\_\_  
Debbie Scoles, Mayor Pro Tempore

\_\_\_\_\_  
Paul Holder, Town Council

Attest:

\_\_\_\_\_  
Sheri L Medina, Town Clerk

**TOWN OF SURFSIDE BEACH  
PROPOSED CONSOLIDATED BUDGET 2021-2022**

**EXHIBIT 1  
ORDINANCE # 21-0932**

	Governmental Operating Budget	Enterprise Operating Budget	Total Operating Budget
<b>Revenues and Other Financing Sources</b>			
Property Taxes	\$ 3,327,000	\$ -	\$ 3,327,000
Stormwater Utility Fee	462,000		462,000
Licenses and Permits	1,676,500	-	1,676,500
Franchise Fees	697,500	-	697,500
Fines And Forfeitures	113,500	-	113,500
Interest	25,800	12,000	37,800
Intergovernmental	1,291,570	6,657,000	7,948,570
Parking	335,000	-	335,000
Other	2,493,000	13,000	2,506,000
Charges for Current Services	-	1,470,000	1,470,000
Transfers From Other Funds	868,650	3,594,000	4,462,650
Net Use of Fund Balances	2,312,040	3,224,840	5,536,880
<b>Total</b>	<b>\$ 13,602,560</b>	<b>\$ 14,970,840</b>	<b>\$ 28,573,400</b>

**Expenditures/Expenses**

General Government	\$ 1,167,280	\$ -	\$ 1,167,280
Public Safety	3,448,450	-	3,448,450
Parking	182,080	-	182,080
Planning, Building and Zoning	388,790	-	388,790
Grounds	443,800	-	443,800
Public Works	1,199,460	-	1,199,460
Sanitation & Pier Funds		1,466,640	1,466,640
Intergovernmental Maintenance	178,195	-	178,195
Events	244,480	-	244,480
NonDepartmental	402,275	-	402,275
Capital Outlay	1,433,450	13,315,000	14,748,450
Debt Service	-	87,200	87,200
Transfers To Other Funds	4,360,650	102,000	4,462,650
Increase in Fund Net Assets	153,650	-	153,650
<b>Total</b>	<b>\$ 13,602,560</b>	<b>\$ 14,970,840</b>	<b>\$ 28,573,400</b>

Less Interfund Transfers	\$ (766,650)	\$ (3,696,000)	\$ (4,462,650)
<b>Total Net of inter fund Transfers</b>	<b>\$ 12,835,910</b>	<b>\$ 11,274,840</b>	<b>\$ 24,110,750</b>

**Capital Items included above**

Enterprise Capital Sanitation		\$ 215,000	\$ 215,000
Enterprise Capital Pier		13,100,000	13,100,000
		<b>\$ 13,315,000</b>	<b>\$ 13,315,000</b>



**Town of Surfside Beach All Funds  
FY Budget 2021-2022  
Authorized for Acquisition by the FY 2021-2022 Budget**

		<b>Capital Equipment Over \$5,000</b>		
<b>FUND</b>		<b>Cost</b>	<b>Description</b>	<b>Totals</b>
<b>General</b>				
Administration	\$	8,000	Scanner	
Fire		-		
Grounds		13,000	Mower	
Public Works		-		
Public Works		-		
NonDepartmental		10,000	HVAC	
				<b>\$ 31,000</b>
<b>Hospitality</b>				
Police	\$	55,700	Patrol Vehicle	
Police		-		
Police		-		
Police		-		
Police		-		
Fire		-		
				<b>\$ 55,700</b>
<b>Accommodations Tax</b>				
Police	\$	15,000	Cameras	
Police		11,000	Kubota	
				<b>\$ 26,000</b>
<b>Stormwater Utility Fund</b>				
Stormwater Project	\$	825,000	Infrastructure	
				<b>\$ 825,000</b>
<b>Sanitation Fund</b>				
Sanitation Fund	\$	24,000	Pick up truck	
Sanitation Fund		26,000	Pick up truck	
Sanitation Fund		165,000	Knucleboom	
				<b>\$ 215,000</b>
<b>Total ALL FUNDS</b>		<b>\$ 1,152,700</b>		<b>\$ 1,152,700</b>

Attachment (B)			6/1/2021
<b>Town of Surfside Beach</b>			
<b>FY Budget 2021-2022</b>			
<b>Authorized for Acquisition by the FY 2021-2022 Budget</b>			
	<b>Capital Improvements</b>		
<b>FUND</b>	<b>over \$5,000</b>		<b>Total</b>
	<b><u>Cost</u></b>	<b><u>Description</u></b>	
<b>General Fund</b>			
Roof	\$ 15,000	Civic Center	
<b>Total</b>			<b>\$ 15,000</b>
<b>Capital Projects</b>			
Fire	\$ 43,000	Hydrant Upgrade	
Public Works	400,000	Street Paving	
Public Works	30,000	Engineering	
Public Works			
<b>Total</b>			<b>\$ 473,000</b>
<b>Hospitality</b>			
Events	\$ -		
Grounds	75,000	Restroom ACP	
<b>Total</b>			<b>\$ 75,000</b>
<b>Pier Fund</b>			
Pier Fund	\$ 13,100,000	Pier Construction	
<b>Total</b>			<b>\$ 13,100,000</b>
<b>Total All Funds</b>	<b>\$ 13,663,000</b>		<b>\$ 13,663,000</b>





## Town of Surfside Beach Finance Report May 31, 2021

### **General Fund**

Operating revenue in General Fund YTD total \$5.5 million, \$260k higher than the prior year. Tax collections total \$3.4 million exceeding the prior year by \$146k and also the budget. Current year revenues exceed last year as the economy recovered from COVID-19. Interest and rental revenues will continue to be lower. Expecting the current year to end with revenue exceeding expenditures

Operating expenditures are approximately \$131k less than the prior year. Capital expenditures total \$139k for equipment purchased after approval by Town Council.

There were 45 new business license accounts opened in May, 12 new businesses, 9 rentals, 9 new contractors, and 15 out of town businesses.

### **Stormwater Utility Fund**

Stormwater Utility Fund collected \$468k YTD. Expenditures total \$191k for construction on the Dogwood Swash. This project has been delayed and will carry to FY 21-22. It will be partially funded by SCRIA grant.

### **Special Revenue Funds**

A-Tax Fund: Collections YTD total \$514k. Expenditures and transfers total \$519k YTD which includes the new rest room at 5<sup>th</sup> South.

Hospitality Fund: Collections YTD total \$767k. Expenditures and transfers total \$544k YTD.

Local A-Tax Fund: Collections YTD total \$862k. Transfers total \$312k YTD.

### **Capital Projects Fund**

Expenditures YTD total \$297k which includes the street paving project. This project will be funded by CTC funds and Horry County Road Fees. Horry County returned \$52k in excess funds collected for beach re-nourishment in 2016. This has been added to the beach re-nourishment reserve which has a current balance of \$721k.

### **Enterprise Funds**

Pier Fund: Total Revenue \$2.1 million including transfers from other funds. Expenditures \$437k which reflect only operational costs. All construction costs have been moved to Construction in Process Account (CIP).

CIP totals \$3,757,934 as of 6/15/2021. A summary of pier reconstruction costs has been included on page 8.

Sanitation Fund: Revenue YTD total \$1.4 million which is in line with the prior year. Expenses total \$1.1 million which includes depreciation.

### **Lanier Parking**

Parking revenue YTD \$367k and expenditures \$170k. Net parking revenue totals \$197k YTD. May parking netted \$30k in General fund. The pier lot is closed.

### **Finance Department**

The Finance staff has completed 2021-2022 budget and preparing for the annual audit by Green Finney, LLP.

### **Transparency**

The Town's check register has been posted online and a link has been added to the State Comptroller General's office website. Visit the following websites for information: Town of Surfside Beach <https://www.surfsidebeach.org> SC Comptroller General <https://www.cg.sc.gov/fiscaltransparency> If you have any questions regarding this report, please contact the Finance Department at (843)-913-6336.

Town of Surfside Beach						
General Fund Revenue						
May 31, 2021						
	May	YTD	FY 20-21	Over (Under)	May	YTD
General Fund	2021	2020-2021	Budget	Budget	2020	2019-2020
<b>Property Taxes</b>						
Current Property Taxes	\$ 24,846	\$ 3,268,247	\$ 3,195,000	\$ 73,247	\$ 29,776	\$ 3,185,827
Penalties & Prior Year Taxes	2,296	73,110	25,000	48,110	3,520	18,043
Motor Carrier Taxes	1,794	13,223	12,000	1,223	662	4,600
Total Property Taxes	\$ 28,936	\$ 3,354,580	\$ 3,232,000	\$ 122,580	\$ 33,958	\$ 3,208,470
<b>Licenses and Permits</b>						
Business Licenses - Local	\$ 328,957	\$ 601,786	\$ 625,000	\$ (23,214)	\$ 297,122	\$ 496,224
Business Licenses - MASC	-	28,889	750,000	(721,111)	68,147	88,128
Animal Licenses	80	1,180	1,500	(320)	70	1,100
Building Permits and Fines	21,693	195,366	195,000	366	17,784	199,920
Total Licenses & Permits	\$ 350,730	\$ 827,221	\$ 1,571,500	\$ (744,279)	\$ 383,123	\$ 785,372
<b>Franchise Fees</b>						
Santee Cooper (Bi-Annual)	\$ -	\$ 153,626	\$ 290,000	\$ (136,374)	\$ -	\$ 156,770
GSW&SA (Monthly Installments)	19,008	209,091	228,000	(18,909)	19,008	209,091
Charter Communications (Quarterly)	-	109,069	150,000	(40,931)	-	112,371
SCANA (Annual)	-	-	10,100	(10,100)	-	-
HTC	2,793	7,888	3,000	4,888	-	5,484
Beach Services	1,000	8,403	1,200	7,203	-	-
Total Franchise Fees	\$ 22,801	\$ 488,077	\$ 682,300	\$ (194,223)	\$ 19,008	\$ 483,716
<b>Fines and Forfeits</b>						
Police Fines	\$ 12,464	\$ 84,943	\$ 90,000	\$ (5,057)	\$ 1,734	\$ 85,000
Victims Assistance	2,069	19,516	18,000	1,516	232	17,079
Parking Fines	640	7,140	3,500	3,640	1,775	4,475
Total Fines Forfeits	\$ 15,173	\$ 111,599	\$ 111,500	\$ 99	\$ 3,741	\$ 106,554
<b>Interest</b>						
	\$ 424	\$ 12,689	\$ 25,000	\$ (12,311)	\$ 1,603	\$ 28,355
<b>Intergovernmental Revenues</b>						
Aid - Local Government Fund	\$ -	\$ 68,230	\$ 90,000	\$ (21,770)	\$ -	\$ 68,230
Alcohol Permits	-	30,850	47,600	(16,750)	-	9,550
Homestead Exemption	-	54,286	52,000	2,286	50,961	50,961
Merchants Inventory	-	11,121	11,120	1	-	8,341
Other Grants	-	20,039	10,000	10,039	2,000	6,258
FEMA	-	1,481	-	1,481	-	70,865
PEBA Reimbursement	-	31,337	-	31,337	-	31,337
Law Enforcement	-	14,231	-	14,231	-	9,304
H.C. Recreation Grants	-	11,707	11,700	7	-	11,707
Total Intergovernmental	\$ -	\$ 243,282	\$ 222,420	\$ 20,862	\$ 52,961	\$ 266,553
<b>Rental and Special Events Revenue</b>						
Civic Center Rental	\$ -	\$ 165	\$ 2,500	\$ (2,335)	\$ 27	\$ 5,051
Special Events and Donations	-	4,800	9,500	(4,700)	-	11,130
Total Rental and Special Events	\$ -	\$ 4,965	\$ 12,000	\$ (7,035)	\$ 27	\$ 16,181
<b>Other Revenue</b>						
Miscellaneous Revenues	\$ 4,828	\$ 31,493	\$ 21,000	\$ 10,493	\$ 2,739	\$ 24,510
Rebates & Reimbursements	711	44,804	15,000	29,804	120	17,875
Vehicle Maintenance Reimbursements	1,215	15,671	13,000	2,671	2,218	14,979
Records/Reports/Prisoner Housing	40	480	2,500	(2,020)	35	706
Town Merchandise	701	7,506	5,000	2,506	617	5,428
Sale of Fixed Assets	5,845	63,295	-	63,295	13,201	27,986
Insurance Proceeds	-	4,368	5,500	(1,132)	2,300	26,191
Total Other Revenue	\$ 13,340	\$ 167,617	\$ 62,000	\$ 105,617	\$ 21,230	\$ 117,675
<b>Lanier Revenue</b>						
Parking Fees-Lanier	\$ 51,773	\$ 255,879	\$ 240,000	\$ 15,879	\$ 36,564	\$ 192,333
Parking Citations-Lanier	3,225	19,158	20,000	(842)	390	20,684
Total Parking	\$ 54,998	\$ 275,037	\$ 260,000	\$ 15,037	\$ 36,954	\$ 213,017
<b>Total Revenue before Transfers</b>						
	\$ 486,402	\$ 5,485,067	\$ 6,178,720	\$ (693,653)	\$ 552,605	\$ 5,225,893
<b>Other Financing Sources</b>						
Transfer from Sanitation Fund	\$ -	\$ 73,500	\$ 98,000	\$ (24,500)	\$ -	\$ 70,500
Transfer from Accommodations Tax Fund	-	46,576	53,750	(7,174)	-	45,567
Transfer from A-Tax Contractual Services	-	115,750	196,150	(80,400)	-	110,400
Transfer from Hospitality	-	100,000	100,000	-	-	477,000
Transfer from Local Accommodations Tax	-	112,500	150,000	(37,500)	-	144,225
Transfer from Pier Enterprise	-	-	-	-	-	6,567
Transfer from Lease Payments	-	75,020	75,000	20	-	76,885
Total Other Financing Sources	\$ -	\$ 523,346	\$ 672,900	\$ (149,554)	\$ -	\$ 931,144
<b>Total Revenues &amp; Other Financing Sources</b>						
	\$ 486,402	\$ 6,008,413	\$ 6,851,620	\$ (843,207)	\$ 552,605	\$ 6,157,037

**Town of Surfside Beach**  
**General Fund**  
**Summary Financial Information**  
**May 31, 2021**

	May 2021	YTD 2020-2021	FY 20-21 Budget	Over (Under) Budget	May 2020	2019-2020 2019-2020
<b>Revenue</b>						
Property Taxes	\$ 28,936	\$ 3,354,580	\$ 3,232,000	\$ 122,580	\$ 33,958	\$ 3,208,470
Licenses & Permits	350,730	827,221	1,571,500	(744,279)	383,123	785,372
Franchise Fees	22,801	488,077	682,300	(194,223)	19,008	483,716
Fines	15,173	111,599	111,500	99	3,741	106,554
Interest	424	12,689	25,000	(12,311)	1,603	28,355
Intergovernmental	-	243,282	222,420	20,862	52,961	266,553
Special Event	-	4,965	12,000	(7,035)	27	16,181
Other Revenue	13,340	167,617	62,000	105,617	21,230	117,675
Parking	54,998	275,037	260,000	15,037	36,954	213,017
<b>Total Revenue</b>	<b>\$ 486,402</b>	<b>\$ 5,485,067</b>	<b>\$ 6,178,720</b>	<b>\$ (693,653)</b>	<b>\$ 552,605</b>	<b>\$ 5,225,893</b>
<b>Expenditures</b>						
Administration	\$ 50,200	\$ 414,479	\$ 540,665	\$ (126,186)	\$ 28,643	\$ 395,307
Finance	22,112	289,853	386,900	(97,047)	20,155	368,402
Court	11,266	137,485	159,870	(22,385)	8,380	134,100
Facilities	6,304	73,590	96,850	(23,260)	6,080	107,559
Police	189,128	1,975,402	2,378,155	(402,753)	119,776	1,990,398
Parking Expenses	24,185	138,654	130,600	8,054	14,311	105,447
Fire	51,038	702,424	862,545	(160,121)	52,740	711,496
Building & Zoning	18,908	221,784	249,505	(27,721)	12,315	265,143
Grounds	34,121	348,674	402,690	(54,016)	13,955	331,110
Public Works	80,674	879,519	1,014,970	(135,451)	61,354	857,953
Fleet Maintenance	14,361	144,210	171,215	(27,005)	10,001	146,156
Events	10,329	140,636	195,700	(55,064)	790	167,797
Non Departmental	4,489	86,933	186,935	(100,002)	4,349	103,709
<b>Total Expenditures</b>	<b>\$ 517,115</b>	<b>\$ 5,553,643</b>	<b>\$ 6,776,600</b>	<b>\$ (1,222,957)</b>	<b>\$ 352,849</b>	<b>\$ 5,684,577</b>
<b>Net Revenue/(Expenditures) Before Debt &amp; Capital Expenditures</b>	<b>\$ (30,713)</b>	<b>\$ (68,576)</b>	<b>\$ (597,880)</b>	<b>\$ 529,304</b>	<b>\$ 199,756</b>	<b>\$ (458,684)</b>
<b>Debt and Capital Expenditures</b>						
Capital Other Equipment Admin	\$ 25,276	\$ 25,276	\$ -	25,276	\$ -	\$ -
Capital Replacement Parking	-	-	-	-	-	12,949
Capital Fire Truck	-	-	-	-	-	625,458
Capital Land	-	-	-	-	-	574,890
Debt Service	-	75,001	75,020	(19)	-	76,895
Capital Replacement Grounds	-	15,806	-	15,806	-	19,930
Capital Replacement Streets	-	12,681	-	12,681	-	39,860
Capital Other Equipment	-	-	-	-	-	4,664
Transfer to Capital Projects	-	-	-	-	-	31,000
<b>Total Debt and Capital Expenditures</b>	<b>\$ 25,276</b>	<b>\$ 138,653</b>	<b>\$ 75,020</b>	<b>\$ 63,633</b>	<b>\$ -</b>	<b>\$ 1,385,646</b>
<b>Total Expenditures</b>	<b>\$ 542,391</b>	<b>\$ 5,692,296</b>	<b>\$ 6,851,620</b>	<b>\$ (1,159,324)</b>	<b>\$ 352,849</b>	<b>\$ 7,070,223</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$ (55,989)</b>	<b>\$ (207,229)</b>	<b>\$ (672,900)</b>	<b>\$ 465,671</b>	<b>\$ 199,756</b>	<b>\$ (1,844,330)</b>
<b>Other Financing Sources</b>	<b>\$ -</b>	<b>\$ 523,346</b>	<b>\$ 672,900</b>	<b>(149,554)</b>	<b>\$ -</b>	<b>\$ 931,144</b>
<b>Net Change in Fund Balance</b>	<b>\$ (55,989)</b>	<b>\$ 316,117</b>	<b>\$ -</b>	<b>\$ 316,117</b>	<b>\$ 199,756</b>	<b>\$ (913,186)</b>
Beginning Fund Balance 7/01/2020 Actual		\$ 5,138,323				
Ending Fund Balance		\$ 5,454,440				

Town of Surfside Beach						
Special Revenue Funds						
May 31, 2021						
Accommodations Fund						
	May	YTD	FY 20-21	Over (Under)	May	2019-2020
	2021	2020-2021	Budget	Budget	2020	2019-2020
<b>Revenue</b>						
Accommodations Tax	\$ -	\$ 501,337	\$ 600,000	\$ (98,663)	\$ -	\$ 486,994
Special Events/Donations	-	3,800	-	3,800	-	6,609
Sale of Fixed Assets	-	8,284	11,000	(2,716)	-	10,950
Interest Income	10	445	500	(55)	52	774
Total Revenues	\$ 10	\$ 513,866	\$ 611,500	\$ (97,634)	\$ 52	\$ 505,327
<b>Expenditures</b>						
Police	\$ 18,078	\$ 44,497	\$ 50,000	\$ (5,503)	\$ 936	\$ 23,895
Fire	-	-	-	-	-	-
Utilities	-	-	-	-	547	7,023
Special Events	625	16,066	24,500	(8,434)	777	40,324
Advertising - MB Chamber (30%)	-	142,901	157,500	(14,599)	-	138,598
Grants/Materials & Supplies	-	7,500	12,500	(5,000)	-	12,500
Professional Services	-	-	-	-	-	6,777
Advertising & Promotion	450	5,276	12,000	(6,724)	-	-
Capital Projects - Restrooms	57,293	65,230	-	65,230	1,262	3,964
Transfer to General Fund	-	46,576	53,750	(7,174)	-	45,567
Transfer to General Contractual	-	115,750	196,150	(80,400)	-	110,400
Transfer to Pier	-	75,000	75,000	-	-	-
Transfer to Beach Renourishment	-	-	-	-	-	-
Total Expenditures	\$ 76,444	\$ 518,795	\$ 581,400	\$ (62,605)	\$ 3,520	\$ 389,047
Net Change in Fund Balance	\$ (76,434)	\$ (4,929)	\$ 30,100	\$ (35,029)	\$ (3,468)	\$ 116,280
Beginning Fund Balance 7/01/2020 Actual		\$ 69,575				
Ending Fund Balance		\$ 64,646				

**Town of Surfside Beach**  
**Special Revenue Funds**  
**May 31, 2021**

**Hospitality Fund**

					2019-2020	
	May 2021	YTD 2020-2021	FY 20-21 Budget	Over (Under) Budget	May 2020	YTD 2019-2020
<b>Revenue</b>						
Hospitality Fees	\$ 108,715	\$ 742,560	\$ 360,000	\$ 382,560	\$ 29,145	\$ 673,982
Interest Income	71	2,727	4,000	(1,273)	223	4,706
Grant/Misc/Veteran's Wall	250	21,695	20,000	1,695	17,125	17,875
Total Revenues	\$ 109,036	\$ 766,982	\$ 384,000	\$ 382,982	\$ 46,493	\$ 696,563
<b>Expenditures</b>						
Police	\$ 4,158	\$ 49,451	\$ -	\$ 49,451	\$ -	\$ 174,100
Fire	-	63,256	-	63,256	-	92,126
Grounds	-	65,762	90,000	(24,238)	82	29,092
Streets	-	-	-	-	-	17,857
Repairs & Maintenance	-	-	-	-	-	-
Veteran's Memorial	686	5,230	5,000	230	633	5,465
Transfer to General Fund	-	100,000	100,000	-	-	165,000
Transfer to Pier	-	185,000	185,000	-	-	-
Transfer to Capital Assets	-	-	-	-	-	312,000
Transfer to Capital Projects	-	-	-	-	-	-
Transfer to Capital Beach Renourish	-	-	-	-	-	-
Transfer to Lease Pmt	-	75,020	75,000	20	-	76,885
Transfer to Capital Projects Underground	-	-	-	-	-	-
Total Expenditures	\$ 4,844	\$ 543,719	\$ 455,000	\$ 88,719	\$ 715	\$ 872,525
Net Change in Fund Balance	\$ 104,192	\$ 223,263	\$ (71,000)	\$ 294,263	\$ 45,778	\$ (175,962)
Beginning Fund Balance 7/01/2020 Actual		\$ 752,302				
Ending Fund Balance		\$ 975,565				

**Local Accommodations Fund**

	May 2021	YTD 2020-2021	FY 20-21 Budget	Over (Under) Budget	May 2020	YTD 2019-2020
<b>Revenue</b>						
Local Accommodations Tax	\$ 94,624	\$ 858,121	\$ 435,000	\$ 423,121	\$ 9,881	\$ 684,289
Interest Income	98	3,761	2,000	1,761	170	2,478
Total Revenues	\$ 94,722	\$ 861,882	\$ 437,000	\$ 424,882	\$ 10,051	\$ 686,767
<b>Expenditures</b>						
Transfer to Pier	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -
Transfer to General Fund	-	112,500	150,000	-	-	144,225
Total Expenditures	\$ -	\$ 312,500	\$ 350,000	\$ -	\$ -	\$ 144,225
Net Change in Fund Balance	\$ 94,722	\$ 549,382	\$ 87,000	\$ 424,882	\$ 10,051	\$ 542,542
Beginning Fund Balance 7/01/2020 Actual		\$ 831,059				
Ending Fund Balance		\$ 1,380,441				



**Town of Surfside Beach**  
**Capital Projects Fund**  
**May 31, 2021**

<b>Capital Projects Fund</b>	<b>May 2021</b>	<b>YTD 2020-2021</b>	<b>FY 20-21 Budget</b>	<b>Over (Under) Budget</b>	<b>May 2020</b>	<b>YTD 2019-2020</b>
<b>Revenue</b>						
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	94	3,108	2,000	1,108	570	11,726
Government Grants	-	-	-	-	-	-
CTC Reimbursement	-	-	300,000	(300,000)	-	300,000
Horry County Vehicle Tax	-	142,858	120,000	22,858	-	123,671
Misc Income	52,481	52,481	-	52,481	-	-
Underground Utilities Reimbursement	-	-	-	-	-	339,211
<b>Total Revenue</b>	<b>\$ 52,574</b>	<b>\$ 198,447</b>	<b>\$ 422,000</b>	<b>\$ (223,553)</b>	<b>\$ 570</b>	<b>\$ 774,608</b>
<b>Expenditures</b>						
Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,805
Grounds	-	-	-	-	-	-
Streets	-	-	-	-	-	-
Underground Hwy 17	-	-	30,000	(30,000)	-	3,335
Underground Project	-	-	-	-	-	-
Capital-Street Improvements	231,976	297,356	430,000	(132,644)	1,450	397,026
3rd Ave S Streetscape	-	-	-	-	-	92,082
Capital-Other (Mast Arms)	-	-	-	-	-	-
Transfer to Stormwater Utility	-	-	-	-	-	166,031
<b>Total Expenditures</b>	<b>\$ 231,976</b>	<b>\$ 297,356</b>	<b>\$ 460,000</b>	<b>\$ (162,644)</b>	<b>\$ 1,450</b>	<b>\$ 689,279</b>
<b>Other Financing Sources</b>						
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Beach Renourishment Hospitality	-	-	-	-	-	-
3rd Ave S Streetscape-Hospitality	-	-	-	-	-	-
Beach Renourishment A-Tax	-	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,000</b>
<b>Net Change in Fund Balance</b>	<b>\$ (179,402)</b>	<b>\$ (98,909)</b>	<b>\$ (38,000)</b>	<b>\$ (60,909)</b>	<b>\$ (880)</b>	<b>\$ 116,329</b>
Beginning Fund Balance 7/01/2020 Actual		\$ 1,177,591				
Ending Fund Balance		\$ 1,078,682				
	Fund Balances 7/1/2020	Milage, Grants, Interest, Reimbursement	Transfers	Expenditures	Ending Balances	
<b>Beach Renourishment</b>	\$ 665,442	55,589	-	-	<b>\$ 721,031</b>	
<b>Underground</b>	141,399	-	-	-	<b>141,399</b>	
<b>Street Improvements</b>	369,935	142,858	-	(297,356)	<b>215,437</b>	
<b>Hydrants</b>	815	-	-	-	<b>815</b>	
	<b>\$ 1,177,591</b>	<b>\$ 198,447</b>	<b>\$ -</b>	<b>\$ (297,356)</b>	<b>\$ 1,078,682</b>	

**Town of Surfside Beach  
Stormwater Utility Fund  
May 31, 2021**

	May	YTD	FY 20-21	Over (Under)	May	YTD
Stormwater Fund	2021	2020-2021	Budget	Budget	2020	2019-2020
<b>Revenue</b>						
Stormwater Tax	\$ 5,030	\$ 466,568	\$ 465,000	\$ 1,568	\$ 2,209	\$ 611,329
Interest Income	52	1,712	2,000	(288)	125	1,071
Other Income Grant	-	-	500,000	(500,000)	2,555	2,555
Transfer From Other Funds	-	-	-	-	-	-
Transfer From Capital Projects	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 5,082</b>	<b>\$ 468,280</b>	<b>\$ 967,000</b>	<b>\$ (498,720)</b>	<b>\$ 4,889</b>	<b>\$ 614,955</b>
<b>Expenditures</b>						
Travel & Training	\$ -	\$ 12,968	\$ 20,600	\$ (7,632)	\$ -	\$ 13,716
Operation of Motor Vehicles	-	623	3,000	(2,377)	377	8,019
Utilities	697	10,188	12,000	(1,812)	914	10,989
Horry County Processing Fee	72	1,565	1,860	(295)	9	1,782
Materials & Supplies	92	16,069	25,200	(9,131)	2,748	19,051
Professional Services	-	15,008	53,000	(37,992)	-	15,708
Vehicle Insurance	-	-	185	-	-	-
Capital - Land Improvements	-	-	-	-	-	-
Capital - Drainage Improvements	-	-	-	-	-	-
Capital - Motor Vehicles	-	-	-	-	-	-
Capital - Infrastructure Swash Bridge	-	134,191	850,000	-	16,389	16,389
Capital - Other Equipment	-	-	-	-	-	102,900
<b>Total Expenditures</b>	<b>\$ 861</b>	<b>\$ 190,612</b>	<b>\$ 965,845</b>	<b>\$ (59,239)</b>	<b>\$ 20,437</b>	<b>\$ 188,554</b>
<b>Net Change in Fund Balance</b>	<b>\$ 4,221</b>	<b>\$ 277,668</b>	<b>\$ 1,155</b>	<b>\$ (439,481)</b>	<b>\$ (15,548)</b>	<b>\$ 426,401</b>
Beginning Fund Balance 7/01/2020 Actual		\$ 416,828				
Ending Fund Balance		\$ 694,496				

**Town of Surfside Beach**

**Pier Fund**

**May 31, 2021**

**Pier Enterprise Fund**

	May	YTD	FY 20-21	Over (Under)	May	2019-2020
	2021	2020-2021	Budget	Budget	2020	2019-2020
<b>Revenue</b>						
Income Rents/Leases	\$ -	\$ 21,763	\$ -	\$ 21,763	\$ 28,125	\$ 93,792
Interest Income	347	7,663	500	7,163	222	3,855
FEMA	726,726	1,479,872	-	1,479,872	-	183,469
Other Income	(170)	10,140	-	10,140	270	270
Parking Fees Lanier	-	85,161	-	85,161	19,688	104,692
Parking Citations Lanier	-	6,615	-	6,615	210	3,994
Transfer From A-Tax	-	75,000	75,000	-	-	-
Transfer From Local A-Tax	-	200,000	200,000	-	-	-
Transfer From Hospitality	-	185,000	185,000	-	-	-
<b>Total Revenues</b>	<b>\$ 726,903</b>	<b>\$ 2,071,214</b>	<b>\$ 460,500</b>	<b>\$ 1,610,714</b>	<b>\$ 48,515</b>	<b>\$ 390,072</b>
<b>Expenses</b>						
Lanier Bank Fees	\$ -	\$ 4,625	\$ -	\$ 4,625	\$ 34	\$ 4,297
Property Insurance	-	-	-	-	-	-
Lanier Parking Expenses	-	25,902	-	25,902	7,640	52,110
Operating Expenses	-	8,332	100,000	(91,668)	552	3,732
Professional Services	-	-	-	-	-	73,722
Insurance	-	1,515	-	1,515	-	31,045
Depreciation	-	20,034	-	20,034	-	45,716
Loss on Sale of Fixed Asset	-	376,276	400,000	-	-	-
Transfer General Fund	-	-	-	-	-	6,567
Special Events	-	-	-	-	-	3,840
Cost of Issuance	-	-	-	-	-	-
Interest Expense	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ 436,685</b>	<b>\$ 500,000</b>	<b>\$ (39,591)</b>	<b>\$ 8,226</b>	<b>\$ 221,030</b>
<b>Change in Net Position</b>	<b>\$ 726,903</b>	<b>\$ 1,634,529</b>	<b>\$ (39,500)</b>	<b>\$ 1,650,305</b>	<b>\$ 40,289</b>	<b>\$ 169,042</b>
Total Net Position - Beginning 7/01/2020 Actual		\$ 4,023,240				
Total Net Position - Ending		\$ 5,657,769				
<b>Pier Reconstruction Costs</b>						
		Total Cost	Retainage	Net	Paid to date	Total Cost to date
Construction Payment	May	\$ 498,734	\$ 17,456	\$ 481,278	\$ 1,768,140	\$ 1,832,269
Construction Payment	June	\$ 492,530	\$ 17,239	\$ 475,291	\$ 2,243,432	\$ 2,323,300
<b>Costs to Date</b>						
Preconstruction	\$ 989,076		<b>Total Project</b>	<b>Pier</b>	<b>Building</b>	<b>Total</b>
Construction ( Consessus)	2,243,432		Consensus	\$ 12,050,000	\$ 2,600,000	\$ 14,650,000
Retainage	81,367		Alternate	(1,500,000)	-	(1,500,000)
Inspections	29,848		Accepted Bid	\$ 10,550,000	\$ 2,600,000	\$ 13,150,000
Hagerty Collins etc	68,268		Change order	1,385,231	-	1,385,231
Interst & Legal	30,271		Change Order 4/13	208,217	(90,000)	118,217
Insurance	315,672		Construction Cost	\$ 12,143,448	\$ 2,510,000	\$ 14,653,448
Total Cost to date	<b>\$ 3,757,934</b>		Insurance	-	315,672	315,672
			Total Consensus	\$ 12,143,448	\$ 2,825,672	\$ 14,969,120
Grant Funds as of 6-15-2021			Preconstruction	\$ 935,418	\$ 107,657	\$ 1,043,075
FEMA Grant Total	\$ 9,947,221		<b>Anticipated Costs</b>			
Reimbursed by FEMA to Date	2,220,281		Inspectors	\$ 98,450	\$ -	\$ 98,450
Pending FEMA	1,000,206		Inspectors	7,500	-	7,500
Remaining Grant Available for Pier	\$ 6,726,734		Collins	98,460	-	98,460
			Hagerty	10,000	-	10,000
Reimbursement from FEMA	\$ 9,947,221		Contingency	500,000	500,000	1,000,000
Estimated Transfer from Other Funds	2,795,000		Interest & Principal		398,147	398,147
Estimated Funds From Horry County	1,000,000		Anticipated Costs	\$ 714,410	\$ 898,147	\$ 1,612,557
Bond Proceeds	4,000,000					
Funds Available	\$ 17,742,221		Total Est. Cost	\$ 13,793,276	\$ 3,831,476	\$ 17,624,752

Town of Surfside Beach						
Enterprise Funds						
May 31, 2021						
Sanitation Fund						
	May	YTD	FY 20-21	Over (Under)	May	2019-2020
	2021	2020-2021	Budget	Budget	2020	2019-2020
<b>Revenue</b>						
Sanitation Fees	\$ 157,558	\$ 1,346,998	\$ 1,365,000	\$ (18,002)	\$ 130,263	\$ 1,285,440
Interest Income	180	6,454	7,000	(546)	742	14,945
Grant & FEMA	-	10,427	-	10,427	-	39,647
PEBA Reimbursement	-	3,605	-	3,605	-	3,605
Sale of Scrap	356	4,495	3,000	1,495	-	-
Misc Income	-	-	10,000	(10,000)	-	-
Sale of Fixed Assets	-	15,700	-	15,700	-	4,300
<b>Total Revenues</b>	<b>\$ 158,094</b>	<b>\$ 1,387,679</b>	<b>\$ 1,385,000</b>	<b>\$ 2,679</b>	<b>\$ 131,005</b>	<b>\$ 1,347,937</b>
<b>Expenses</b>						
Salaries & Operating Expenses	\$ 83,646	\$ 947,500	\$ 1,126,240	\$ (178,740)	\$ 81,465	\$ 954,665
Depreciation Expense	-	112,095	160,000	(47,905)	-	122,141
Transfer to General Fund	-	73,500	98,000	(24,500)	-	70,500
<b>Total Expenses</b>	<b>\$ 83,646</b>	<b>\$ 1,133,095</b>	<b>\$ 1,384,240</b>	<b>\$ (251,145)</b>	<b>\$ 81,465</b>	<b>\$ 1,147,306</b>
<b>Change in Net Position</b>	<b>\$ 74,448</b>	<b>\$ 254,584</b>	<b>\$ 760</b>	<b>\$ 253,824</b>	<b>\$ 49,540</b>	<b>\$ 200,631</b>
Total Net Position - Beginning 7/01/2020 Actual		\$ 2,442,614				
Total Net Position - Ending		\$ 2,601,462				

**Town of Surfside Beach**  
**Lanier Parking Revenue & Expenses**  
**May 31, 2021**

**General & Pier Fund**

	<b>May</b>	<b>YTD</b>	<b>FY 20-21</b>	<b>Over (Under)</b>	<b>May</b>	<b>2019-2020</b>
	<b>2021</b>	<b>2020-2021</b>	<b>Budget</b>	<b>Budget</b>	<b>2020</b>	<b>2019-2020</b>
<b>Revenue</b>						
Meter/Paystations	\$ 51,773	\$ 341,040	\$ 240,000	\$ 101,040	\$ 56,252	\$ 297,025
Citations	3,225	25,774	20,000	5,774	600	24,678
<b>Total Revenues</b>	<b>\$ 54,998</b>	<b>\$ 366,814</b>	<b>\$ 260,000</b>	<b>\$ 106,814</b>	<b>\$ 56,852</b>	<b>\$ 321,703</b>
<b>Expenses</b>						
Contractual Services Lanier	\$ 21,800	\$ 148,247	\$ 115,000	\$ 33,247	\$ 21,829	\$ 146,266
Other Parking Expenses	2,385	20,933	15,600	5,333	157	28,537
<b>Total Expenses</b>	<b>\$ 24,185</b>	<b>\$ 169,180</b>	<b>\$ 130,600</b>	<b>\$ 38,580</b>	<b>\$ 21,986</b>	<b>\$ 174,803</b>
<b>Change in Net Position</b>	<b>\$ 30,813</b>	<b>\$ 197,634</b>	<b>\$ 129,400</b>	<b>\$ 68,234</b>	<b>\$ 34,866</b>	<b>\$ 146,900</b>
<b>Month</b>						
	<b>General Fund</b>			<b>Pier Fund</b>		
	<b>Revenue</b>	<b>Expenses</b>	<b>Net</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Net</b>
<b>July-20</b>	62,136	14,451	47,685	33,458	7,783	25,675
<b>August-20</b>	44,765	13,411	31,354	21,342	7,190	14,152
<b>September-20</b>	25,354	11,834	13,520	16,606	6,341	10,265
<b>October-20</b>	24,930	11,547	13,383	19,618	6,168	13,450
<b>November-20</b>	2,052	1,351	701	753	683	70
<b>December-20</b>	405	6,019	(5,614)	-	2,362	(2,362)
<b>January-21</b>	175	8,874	(8,699)	-	-	-
<b>February-21</b>	-	8,658	(8,658)	-	-	-
<b>March-21</b>	17,169	17,635	(466)	-	-	-
<b>April-21</b>	43,052	20,496	22,556	-	-	-
<b>May-21</b>	54,998	24,185	30,813	-	-	-
<b>June-21</b>			-			-
<b>Totals</b>	<b>\$ 275,036</b>	<b>\$ 138,461</b>	<b>\$ 136,575</b>	<b>\$ 91,777</b>	<b>\$ 30,527</b>	<b>\$ 61,250</b>

**Kenneth Hofmann**  
Chief of Police



**Bob Hellyer**  
Mayor

**SURFSIDE BEACH POLICE DEPARTMENT**  
811 Pine Drive  
Surfside Beach, SC 29575

**Monthly Activity Report**  
**APR 2021**  
**(01 APR – 30 APR 21)**  
*Prepared by Kenneth Hofmann*

**INTRODUCTION:**

April 2021 statistics show a 41.60% increase in calls for service from April 2020 (1173:1661). Arrest and Citation data between April 2021 and April 2020 show a 580.56% increase (36:245). \* Note: April 2020 enforcement levels were low due to COVID-related enforcement reduction.

As always, these numbers will be detailed for you in the Workload / Performance section of the report.

**PERSONNEL ACTIONS:**

None.

**Training and K9 Activity:**

As always, officers maintained their Class 1 Law Enforcement licenses via online training provided by the SC Criminal Justice Academy, and continued to receive their mandated in- service hours through the SC Criminal Justice Academy online.

Officers Bishop, Choe, Davis, Kirby, Pinto & Wiltcher completed 16hrs De-Escalation and Crisis Intervention Training.

Officers Bishop, Choe, Davis, Kirby, Pinto & Wiltcher completed 8hrs Judgement Shooting in Deadly Force Situations training.

Inv Wiltcher completed 6hrs Intro to Interview & Interrogation training.

Inv Kehoe completed 16hrs Reid Interviewing & Advanced Interrogation training.

Inv Kehoe and Wiltcher completed 1hr training Obtaining & Using Google Location Data

Beach Services staff completed 1-hour annual in-service training.

Officer Carl began SCCJA Basic Law Enforcement training

**PFC Pinto and K9 Sif conducted 20 hours of training, consisting of obedience, tracking and narcotics detection. K9 Sif and PFC Pinto had 9 deployments consisting of 7 positive alerts resulting in 3 arrests. The alerts consisted of seizures methamphetamine, marijuana and drug paraphernalia.**

**WORKLOAD / PERFORMANCE:**

As usual, we've included our Monthly Activity Report (along with the same period last year and monthly spreadsheet for comparison purposes).

In the month of April 2021, the Police Department answered 1,661 calls for service that resulted in 35 custodial arrests, 198 citations, and 12 criminal arrest warrants. (8 warrants related to drug possession/distribution). SBPD personnel transported 11 prisoners to J. Rueben Long Detention Center and 22 prisoners to the Myrtle Beach Police Department Detention Center.

SBPD officers issued 183 written warnings in April in lieu of Uniform Traffic Tickets or to record vehicles stopped for non-traffic related reasons.

**NOTABLE EVENTS / INFORMATION**

**SURFSIDE BEACH POLICE DEPARTMENT**

**Monthly Activity Report  
APR 2021  
(1 APR – 30 APR 21)**

**ATTACHMENTS**

**AND**

**SUPPORTING MATERIALS**



**Kenneth Hofmann**  
Chief of Police



**Bob Hellyer**  
Mayor

**SURFSIDE BEACH POLICE DEPARTMENT**  
811 Pine Drive  
Surfside Beach, SC 29575

**Monthly Activity Report**  
**MAY 2021**  
**(01 MAY – 31 MAY 21)**  
*Prepared by Kenneth Hofmann*

**INTRODUCTION:**

May 2021 statistics show a 3.13% decrease in calls for service from May 2020 (1853:1795). Arrest and Citation data between May 2021 and May 2020 show a 51.88% increase (345:524).

As always, these numbers will be detailed for you in the Workload / Performance section of the report.

**PERSONNEL ACTIONS:**

Angela DeForest joined the Police Department as a Communications Officer. Angela come to us with over 6 years of prior communications experience and moved to South Carolina from Virginia with her family. She is doing a great job and we are excited to have her working with us.

**Training and K9 Activity:**

As always, officers maintained their Class 1 Law Enforcement licenses via online training provided by the SC Criminal Justice Academy, and continued to receive their mandated in- service hours through the SC Criminal Justice Academy online.

All Class I and Communications Staff completed 1.5 hours of Cultural Diversity Training.

Officer Bishop completed 34.0 hours of Lifeguarding and Waterfront Rescue Skills

Officer Carl completed week 6 of SCCJA BLE.

**PFC Pinto and K9 Sif conducted 21 hours of training, consisting of obedience, tracking and narcotics detection. K9 Sif and PFC Pinto had 10 deployments consisting of 7 positive alerts resulting in 2 arrests. The alerts consisted of seizures of methamphetamine, marijuana and 1 firearm.**

## **WORKLOAD / PERFORMANCE:**

As usual, we've included our Monthly Activity Report (along with the same period last year and monthly spreadsheet for comparison purposes).

In the month of May 2021, the Police Department answered 1,795 calls for service that resulted in 52 custodial arrests, 435 citations, and 37 criminal arrest warrants. (13 warrants related to drug possession/distribution). SBPD personnel transported 16 prisoners to J. Rueben Long Detention Center and 32 prisoners to the Myrtle Beach Police Department Detention Center. 2 prisoners were able to post a cash bond at the police department.

SBPD officers issued 304 written warnings in May in lieu of Uniform Traffic Tickets or to record vehicles stopped for non-traffic related reasons.

## **NOTABLE EVENTS / INFORMATION**

The Police Department provided personnel and public safety initiatives for various events throughout the month of May. The department functioned under several operations plans during the Spring Bike Rally, Harley Bike Week, and Memorial Day events. Support was provided for the Memorial Day Golf Cart Parade and the Champion Autism Network's Run for Autism Event.

During the Memorial Day holiday, the Surfside Beach Police Department operated in all-hands mode with all personnel on duty to handle the influx of visitors and related events. The department utilized social media and sign boards to increase awareness and reduce quality of life issues related to noise, speeding, fireworks, and Driving Under the Influence.

## **JAIL CLOSURE UPDATE:**

On March 26, 2019, the Surfside Beach Town Council considered and approved a recommendation to close the Surfside Beach Municipal Jail. This recommendation was made after careful consideration of the resources required to continue operating a municipal jail. A Decision Paper (attached) was presented that informed Council that an additional \$600,000 per year would be required in future budgets to continue to operate the jail in compliance with SC Department of Corrections standards and Municipal Association of South Carolina best practices to prevent avoidable liability on the part of the Town. The jail was closed on April 20<sup>th</sup>, 2019 after giving area departments the opportunity to prepare to transport their prisoners to other facilities. The Town entered into a contractual agreement with the City of Myrtle Beach to accept our prisoners at their jail for a booking fee and hold them to be transported by the Horry County Sheriff's Office. Transportation of our prisoners was handled by two full-time Class II Local Corrections employees (Transportation Officers). After the first year of the program the Police Department eliminated the two Transportation Officer positions as the process was efficient enough to allow Surfside Beach Police Officers to transport the prisoners to the Myrtle Beach City Jail themselves.

It is estimated that the jail closure saves the Surfside Beach taxpayers approximately \$700,000 per year. Conversely, the town spent \$4,400 in FY 2019/2020, and \$4,975 in FY 2020/2021 transporting prisoners to the Myrtle Beach Jail. The Town's liability has been significantly reduced and the Police Department's operations are more efficient.

**SURFSIDE BEACH POLICE DEPARTMENT**

**Monthly Activity Report  
MAY 2021  
(1 MAY – 31 MAY 21)**

**ATTACHMENTS**

**AND**

**SUPPORTING MATERIALS**

**Surfside Beach Police Department**  
**811 Pine Drive Surfside Beach , SC 29575**

Surfside Beach Police Department

Agency CFS CallType By Month For 01/01/2021 - 05/21/2021

Surfside Beach Police Department													
CallType	January	February	March	April	May	June	July	August	September	October	November	December	Total
911 HANG UP	3	4	4	4	2	0	0	0	0	0	0	0	17
ABANDONED PROPERTY	1	0	1	1	3	0	0	0	0	0	0	0	6
ACCIDENT PROPERTY DAMAGE	8	7	22	8	11	0	0	0	0	0	0	0	56
ACCIDENT W/INJURIES	4	1	5	2	1	0	0	0	0	0	0	0	13
AGENCY ASSIST	12	12	7	16	12	0	0	0	0	0	0	0	59
ALARM BUSINESS	22	20	22	12	9	0	0	0	0	0	0	0	85
ALARM RESIDENCE	9	11	20	20	11	0	0	0	0	0	0	0	71
ALCOHOL VIOLATION	1	0	2	3	6	0	0	0	0	0	0	0	12
ANIMAL CALL	16	20	18	21	13	0	0	0	0	0	0	0	88
ARMED SUBJECT	2	1	0	0	0	0	0	0	0	0	0	0	3
ASSAULT GENERAL	4	3	6	10	2	0	0	0	0	0	0	0	25
B&E AUTO	1	0	5	3	2	0	0	0	0	0	0	0	11
BEACH ALCOHOL	0	0	1	8	34	0	0	0	0	0	0	0	43
BEACH ANIMAL	0	4	2	18	76	0	0	0	0	0	0	0	100
BEACH HAZARD	1	0	5	22	56	0	0	0	0	0	0	0	84
BEACH PATROL	0	4	5	37	51	0	0	0	0	0	0	0	97
BEACH SMOKING	0	0	1	15	18	0	0	0	0	0	0	0	34
BEACH TENT	0	0	0	14	94	0	0	0	0	0	0	0	108
BREACH OF TRUST	0	2	0	1	2	0	0	0	0	0	0	0	5
BURGLARY BUSINESS	1	0	2	2	0	0	0	0	0	0	0	0	5
BURGLARY RESIDENCE	3	1	4	1	3	0	0	0	0	0	0	0	12
CHILD ABUSE	0	0	1	0	0	0	0	0	0	0	0	0	1
CIVIL MATTER	4	5	10	12	5	0	0	0	0	0	0	0	36
COVID CROWD	1	11	1	0	0	0	0	0	0	0	0	0	13
COVID PUBLIC CONTACT	2	3	0	0	1	0	0	0	0	0	0	0	6
CREDIT/DEBIT CARD FRAUD	3	1	1	0	0	0	0	0	0	0	0	0	5

**Surfside Beach Police Department**

CallType	January	February	March	April	May	June	July	August	September	October	November	December	Total
CRIMINAL SEXUAL CONDUCT	0	0	1	1	1	0	0	0	0	0	0	0	3
DEATH INVESTIGATION	2	1	0	1	0	0	0	0	0	0	0	0	4
DEFRAUD INNKEEPER	0	0	1	0	0	0	0	0	0	0	0	0	1
DEFRAUD RESTAURANT	0	0	1	4	2	0	0	0	0	0	0	0	7
DISABLED VEHICLE	2	11	8	8	17	0	0	0	0	0	0	0	46
DISORDERLY CONDUCT	3	7	4	2	7	0	0	0	0	0	0	0	23
DISPATCH TRAINING	1	1	3	0	1	0	0	0	0	0	0	0	6
DISTURBANCE DOMESTIC	5	1	8	8	11	0	0	0	0	0	0	0	33
DISTURBANCE NOISE	13	8	15	22	28	0	0	0	0	0	0	0	86
DRUG OFFENSE	2	3	6	3	4	0	0	0	0	0	0	0	18
ESCORT GENERAL	1	6	3	4	2	0	0	0	0	0	0	0	16
FACILITY CHECK	248	224	248	240	168	0	0	0	0	0	0	0	1128
FIGHT	1	1	4	3	3	0	0	0	0	0	0	0	12
FIREWORKS	7	0	6	24	17	0	0	0	0	0	0	0	54
FOOT PATROL	24	23	20	12	13	0	0	0	0	0	0	0	92
FORGERY	0	0	0	1	1	0	0	0	0	0	0	0	2
FOUND PROPERTY	2	4	8	16	18	0	0	0	0	0	0	0	48
FRAUD	3	5	7	5	5	0	0	0	0	0	0	0	25
FUGITIVE	0	0	1	0	0	0	0	0	0	0	0	0	1
HARASSMENT/PHONE	7	9	5	4	3	0	0	0	0	0	0	0	28
HARASSMENT/STALKING	2	9	4	4	2	0	0	0	0	0	0	0	21
IDENTITY THEFT	0	0	0	1	0	0	0	0	0	0	0	0	1
INCORRIGIBLE JUVENILE	1	0	0	1	0	0	0	0	0	0	0	0	2
INDECENT EXPOSURE	4	1	2	0	0	0	0	0	0	0	0	0	7
INFORMATION	6	9	13	10	7	0	0	0	0	0	0	0	45
INTOXICATED DRIVER	2	6	7	7	6	0	0	0	0	0	0	0	28
INTOXICATED PEDESTRIAN	4	3	7	7	6	0	0	0	0	0	0	0	27
KEEPCHECK	171	179	129	218	140	0	0	0	0	0	0	0	837
LARCENY	4	5	5	9	4	0	0	0	0	0	0	0	27

**Surfside Beach Police Department**

CallType      January   February   March   April   May   June   July   August   September   October   November   December   Total

GENERAL

LARCENY VEHICLE	1	0	1	4	2	0	0	0	0	0	0	0	8
LEAVING SCENE W/PROPERTY DAMAGE	2	6	4	11	5	0	0	0	0	0	0	0	28
LITTERING	0	0	0	0	1	0	0	0	0	0	0	0	1
LOST CHILD ON BEACH	0	0	2	0	1	0	0	0	0	0	0	0	3
LOST PROPERTY	0	0	6	1	1	0	0	0	0	0	0	0	8
MAIL TAMPERING	0	0	0	2	0	0	0	0	0	0	0	0	2
MALICIOUS DAMAGE PROPERTY	4	1	2	1	1	0	0	0	0	0	0	0	9
MALICIOUS DAMAGE VEHICLE	0	1	0	3	4	0	0	0	0	0	0	0	8
MEDICAL EMERGENCY	0	0	2	1	1	0	0	0	0	0	0	0	4
MENTALLY ILL SUBJECT	0	0	1	2	2	0	0	0	0	0	0	0	5
MISSING JUVENILE	0	0	0	0	1	0	0	0	0	0	0	0	1
MISSING PERSON	0	2	0	2	1	0	0	0	0	0	0	0	5
Not Specified	0	0	0	1	1	0	0	0	0	0	0	0	2
OPEN DOOR BUSINESS	1	2	0	0	0	0	0	0	0	0	0	0	3
OPEN DOOR RESDENCE	1	1	4	1	0	0	0	0	0	0	0	0	7
OPEN DOOR VEHICLE	8	1	3	2	1	0	0	0	0	0	0	0	15
ORDINANCE VIOLATION (SEE NOTES)	5	10	10	5	6	0	0	0	0	0	0	0	36
PANHANDLING	2	0	1	2	1	0	0	0	0	0	0	0	6
PARKING VIOLATION	35	53	53	71	84	0	0	0	0	0	0	0	296
PROPERTY DAMAGE	0	0	3	3	3	0	0	0	0	0	0	0	9
PROPERTY FOR DESTRUCTION	1	0	0	0	0	0	0	0	0	0	0	0	1
PUBLIC ASSISTANCE	3	7	4	10	20	0	0	0	0	0	0	0	44
PUBLIC CONTACT	303	220	222	240	229	0	0	0	0	0	0	0	1214
PUBLIC WORKS CALL	4	1	1	2	1	0	0	0	0	0	0	0	9
RADAR TRAILER DEPLOYMENT	0	0	0	16	19	0	0	0	0	0	0	0	35
REPOSSESSION	2	1	4	2	3	0	0	0	0	0	0	0	12

**Surfside Beach Police Department**

CallType	January	February	March	April	May	June	July	August	September	October	November	December	Total
RESIDENT CHECK	14	17	19	19	12	0	0	0	0	0	0	0	81
RUNAWAY	0	0	0	1	1	0	0	0	0	0	0	0	2
SHOPLIFTING	4	0	5	3	0	0	0	0	0	0	0	0	12
SHOTS FIRED	1	0	1	1	0	0	0	0	0	0	0	0	3
SOLICITATION COMMERCIAL	1	0	2	1	1	0	0	0	0	0	0	0	5
SPEED ENFORCEMENT	0	24	36	11	5	0	0	0	0	0	0	0	76
SUICIDE ATTEMPT	3	0	2	1	0	0	0	0	0	0	0	0	6
SUSP CIRCUMSTANCES	7	6	8	7	8	0	0	0	0	0	0	0	36
SUSPICIOUS PERSON	13	6	14	9	12	0	0	0	0	0	0	0	54
SUSPICIOUS VEHICLE	17	20	13	10	6	0	0	0	0	0	0	0	66
THREATS	0	0	1	2	1	0	0	0	0	0	0	0	4
TRAFFIC COMPLAINT	4	3	3	10	6	0	0	0	0	0	0	0	26
TRAFFIC CONTROL	4	5	3	3	2	0	0	0	0	0	0	0	17
TRAFFIC HAZARD	5	9	10	14	12	0	0	0	0	0	0	0	50
TRAFFIC STOP GOLF CART	3	3	8	15	30	0	0	0	0	0	0	0	59
TRAFFIC STOP VEHICLE	212	351	443	294	406	0	0	0	0	0	0	0	1706
TRANSPORT INMATE	0	0	1	0	3	0	0	0	0	0	0	0	4
TRESPASSING	8	10	11	6	8	0	0	0	0	0	0	0	43
UTILITY PROBLEM	3	0	3	3	0	0	0	0	0	0	0	0	9
WARRANT SERVICE	3	0	2	0	1	0	0	0	0	0	0	0	6
WEATHER ISSUE	0	4	0	0	0	0	0	0	0	0	0	0	4
WELFARE CHECK	14	14	17	24	15	0	0	0	0	0	0	0	84
<b>Agency Total</b>	<b>1301</b>	<b>1404</b>	<b>1586</b>	<b>1661</b>	<b>1795</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7747</b>

# Decision Paper

Written By: Kenneth Hofmann, Chief of Police

**1. SUBJECT: Closure of the Surfside Beach Municipal Jail or increasing staffing to maintain South Carolina Department of Corrections minimum standards.**

**2. PURPOSE: To address issues related to staffing and liability resulting from the operation of a municipal 6-hour holding facility/jail; to consider the costs and benefits related to closing the jail on a trial basis for one year; to consider entering into an agreement with the City of Myrtle Beach to accept prisoners arrested in Surfside Beach; to consider the costs related to keeping the jail open in a way that reduces liability and maintains compliance with South Carolina Department of Corrections standards.**

### **3. FACTS:**

(a) The Town of Surfside Beach has had a municipal holding facility/jail since the Town's inception. The current jail has been in use since the building was constructed in 1995. The current facility is operated as a 6-hour holding facility under the regulations established by the South Carolina Department of Corrections (SCDOC).

(b) Since the construction of the current jail facility, the Surfside Beach Police Department has provided service to the overall public safety of the south strand area by accepting prisoners from many outside agencies, but most commonly the Horry County Police Department, the South Carolina Highway Patrol, and the Horry County Sheriff's Office. This arrangement prevented Officers from having to travel to the Horry County Detention Center west of Conway with each prisoner and kept law enforcement resources in the area. In exchange for this service, the Horry County Sheriff's Office provided prisoner transport to the Surfside Beach Police Department so our Officers could stay in town.

(c) Prior to 2018, Police Department management became aware of SCDOC standards in regards to supervision of inmates. As part of the Police Department's law enforcement liability review by the Municipal Association of South Carolina in 2018 and review of the Department's Jail Operation's policy, it became obvious that the Police Department's holding facility was not in SCDOC compliance in several critical areas. Of primary concern were staffing logistics and training mandates.

- i. **Staffing Logistics:** Based on available historical knowledge, inmates being held at the Surfside Beach Municipal Jail have been monitored by the dispatcher on duty. When the current police department was constructed in 1995, the communications area was built to provide panoramic viewing of the jail area by the dispatcher on duty. In 2012, dispatchers were sent to the SCCJA to receive training as local corrections officers to address the need to have a jailer on duty. Surveillance cameras were installed in the jail areas giving the dispatchers the ability to visually observe inmates in the holding cells. As the police department began updating jail operations policies to prepare for accreditation, it became apparent that the department was not in compliance with SCDOC standards for inmate supervision. In 2016, MASC paid a claim to a Surfside Beach jail prisoner that claimed to have had a seizure while in a



jail cell. After discussions with MASC and SCDOC in 2017, it was determined that having Communications Officers certified as jailers did not meet the requirement, because these Officers could not leave the dispatch console immediately and enter the jail to provide aid in the event of an emergency. Additionally, inmates require hourly face-to-face prisoner checks which could not be done. After becoming Chief of Police in 2017, I attempted to mitigate this risk by converting a full-time Communications Officer position to a Detention/Transportation Officer. This created two Detention/Transportation Officer positions working during peak jail times to book prisoners, provide supervision, and transport prisoners to and from JRLDC. Of continuing concern is a SCDOC requirement that inmates brought into the facility be searched by a jailer of the same sex, or of the same sex as that of which the prisoner identifies with. It is impossible to address these issues without having both a male and female jailer on duty at all times. Additionally, these same resources must be available to conduct searches any time a prisoner is released from the jail and transferred to another authority.

- ii. **Training Mandates:** SCDOC standards require that officers engaged in jail duties be certified by the South Carolina Criminal Justice Academy (SCCJA) as Local Corrections Officers. These officers must receive 40 hours of annual mandated training whereas Police Officers are required to have 40 hours every three years. Surfside Beach Police Officers were performing jail duties as they booked their own prisoners and other agency prisoners into the facility. Additionally, the agency is required to designate a supervisor of the facility who is required to be trained and certified in the management of a jail facility. Further, the SCDOC mandates require that the individual in charge of training at the facility receive specialized training at the SCCJA in jail management. To address the jailer training requirement, the Police Department started sending its Communications Officers to jail school in 2012. This requirement creates substantial strain on the department in that the job-related training required for Communications Officers to maintain certification as jailers cannot be met without creating substantial overtime and sending staff to other facilities. The Police Department remains grossly out of compliance in this area.

- (d) Options for the Surfside Beach Municipal Jail for Council to consider are:
- The first option involves continuing to operate the municipal jail as it is currently operating. This option creates the highest risk of liability for the Town. While functioning in general compliance during the times that a Transportation Officer is on duty, arrests during 12 hours of each day require an Officer to leave the town and drive to JRLDC for each arrest. Further, this option does not address the searching of inmates at the time of booking by a jailer of the same sex.
  - The second option involves continuing to operate a 6-hour holding facility and bringing the jail into compliance with all SCDOC standards. This is the most convenient option for all area law enforcement stakeholders. It

allows other agencies such as Horry County PD to bring arrestees to our jail without leaving the area to drive an hour to JRLDC with each arrest. Most importantly, it also affords Surfside Beach police officers the ability to make arrests, bring their prisoners to the local jail, and get back to their patrol duties quickly and provide the most efficient public safety. This option is the most expensive however, requiring substantial re-organization of the department with the formation of a formal jail staff and training supervisor. The organizational chart of the police department would need to increase to provide both a male and female jailer on duty 24 hours a day. To meet the SCDOC standards for training of jailers and managing a jail, a training supervisor position would need to be created. Time has shown that these requirements cannot be met under the existing training staff. This would require the creation of nine additional positions within the police department with an estimated annual cost of approximately \$600,000.

- A third option involves closing of the Surfside Beach Municipal Jail and transporting all arrestees to the J Reuben Long Detention Center. The existing Transportation Officers would handle transportation during their shifts. They are currently assigned to 12-hour shifts from 3PM to 3AM. During other times or when transportation staff is not available, those arrested would be transported to JRLDC by a police officer. This is the simplest method, but reduces the number of police officers available for service during the round trip to JRLDC which could take from up to 2 hours depending on time of day and traffic in-season. There would be a significant increase in wear and tear on police vehicles and a significant increase in fuel consumption.
- The fourth option is to close the Surfside Beach Municipal Jail and enter into an agreement to transport most of our prisoners to the City of Myrtle Beach jail at the Myrtle Beach Law Enforcement Center. This option provides a balance of reducing the liability for the town by closing the current jail facility, and limiting the time our officers are out of town to a maximum of 45 minutes to an hour. In exchange for a per-prisoner booking fee, SBPD prisoners would be held at the Myrtle Beach PD jail until the Sheriff's Office can transport them along with Myrtle Beach PD's prisoners to the JRLDC. This option has been discussed with Sheriff Phillip Thompson and he has agreed to ensure transportation of Surfside Beach prisoners from the Myrtle Beach jail as long as they can logistically support the transportation. This option is estimated to cost the town approximately \$15,000 annually.

(e) Staff Recommendation: **Option 3 and 4.** The best option would presumably be in the best interest of public safety for the stakeholders in Surfside Beach and minimize the exposure of liability for the town. Public safety, being our first priority, is best served by keeping our police officers in the town and on patrol. In regards to liability, the best option is the one that ensures that those persons arrested in Surfside Beach are housed in a facility that is in compliance with SCDOC regulations; properly staffed by trained and qualified personnel. **With**

**this in my mind, staff recommends closing the jail facility located at the Surfside Beach Police Department. During the peak evening hours, existing Transportation Officers will transport arrestees to JRLDC in Conway. During day shifts, or when Transportation Officers are not on-duty or during special situations, arresting officers will transport prisoners the City of Myrtle Beach Jail utilizing Option 4; entering into a contractual agreement to house Surfside Beach prisoners at the City of Myrtle Beach Jail. This approach should minimize the cost of booking prisoners at the City of Myrtle Beach and then paying again when they are booked at JRLDC. Further, it is recommended that we commit to this program for a period of one year to study its impact on public safety and unanticipated costs or issues.**

**4. ACTION: Respectfully request that council consider the information provided and available options and direct staff to implement their direction.**